

LONGPORT BOARD OF EDUCATION

Regular Meeting

May 2, 2019

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On March 18, 2019 written notice of this re-scheduled regular meeting was posted in Longport Borough Hall. On that same date written notice was sent to The Press and the Current.

The meeting of the Longport Board of Education was called to order by Mrs. Affanato, Board Vice-President, in the Longport Borough Municipal Building, Longport, New Jersey, Thursday May 2, 2019 5:19 PM.

MEMBERS PRESENT: Mrs. Affanato, Mr. Schiavo
Mr. Tripician (called in at 5:25 PM and participated via teleconference)

MEMBERS ABSENT: None - See note above

OTHERS PRESENT: T. Weeks, School Business Administrator, K. Miller, Solicitor,

Mrs. Weeks led all present in a flag salute.

Public Comment - None

Minutes of the Regular Meeting - April 6, 2019- Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve the minutes of the Regular meeting held April 6, 2019.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Mr. Tripician conference call received.

April Board Secretary's Monthly Certification - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, that no major budgetary line item account the Board Secretary Monthly Certification that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion approve by roll call vote with all members voting yes.

Motion approved.

April Board of Education Monthly Certification- Motion made by Mr. Schiavo, seconded by Mrs. Affanato, the Board of Education Monthly Certification, that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Treasurer's Report and Board Secretary's Report- APRIL - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, to acknowledge receipt of the Treasurer's Reports, Statement of Cash Receipts and Disbursements and the Board Secretary's reports, which are in agreement.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Bills, Payrolls, Transfers- Motion by Mrs. Affanato, seconded by Mr. Schiavo, to approve the Bills lists, Payrolls and Transfers:

April & May	Bills & Payrolls	\$294,413.41
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Motion approve by roll call vote with all members voting yes.

Motion approved.

ACTION ITEMS

PUBLIC HEARING ON THE 2019-2020 School District Budget - Motion made by Mrs. Affanato, seconded by Mr. Tripician, to open the public hearing on the 219-2020 school district budget.

Discussion held on the 2019-2020 budget. Sending district tuition costs reviewed. Enrollment changes will impact the 2020-2021 budget.

Motion approve by roll call vote with all members voting yes.

Motion approved.

CLOSE PUBLIC HEARING - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to close public hearing.

Motion approve by roll call vote with all members voting yes.

Motion approved.

2019-2020 Budget - Motion made by Mrs. Affanato, seconded by Mr. Tripician, to approve the 2019 - 2020 School District budget. The total general fund budget is One Million, Five Hundred Sixty One Thousand, Seven Hundred Eighty Six Dollars (\$1,561,782). The requested tax levy is One Million, Four Hundred Seventy Three Thousand, Six Hundred Fifty Two. (\$1,473,652).

RESOLUTION

BE IT RESOLVED to approve a school district budget for the FY 2019-20 School Year for submission to the County office for review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$1,561,782	\$1,473,652

Regular General Fund Tax Levy-Base Budget

RESOLVED, That there should be raised for General Funds \$1,473,652 for the ensuing FY 2019-2020 School Year.

RESOLVED, That banked cap in the amount of \$167,164 be used to meet the sending districts tuition obligations and the need for and amount of the unused spending authority to be included in the base budget; and that said need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Motion approve by roll call vote with all members voting yes.

Motion approved.

APPROVAL OF EMPLOYMENT CONTRACTS - Motion made by Mrs. Affanato, seconded by Mr. Tripician, to approve the following contracts for the 2019-2020 school year:

Teri Weeks, School Business Administrator/Board Secretary	\$15,000
Jenna Kelly, Treasurer of School Monies	\$1,200

The contract for School Business Administration has been approved by the County Superintendent.

Motion approve by roll call vote with all members voting yes.

Motion approved.

COMPLIANCE WITH PL 2015 – CHAPTER 47 Motion made by Mr. Schiavo, seconded by Mr. Tripician, to acknowledge the 2019/2020 Anticipated contracts to be renewed, awarded, or to expire during the school year- PL2015 -Chapter 47:

Pursuant to PL 2015, Chapter 47 the Longport Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote

Advertising – Newspapers
Auditor
School Boards Association
Tuition

Attorney
Insurance Agent – General
Transportation Services

Motion approve by roll call vote with all members voting yes.
Motion approved.

IDEA CONSORITUM - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve to join the with Margate Board of Education in a consortium for the 2020 IDEA Basic and Preschool grant.

Motion approve by roll call vote with all members voting yes.
Motion approved.

2019-2020 Attorney Appointment - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to adopt the resolution appointing George Miller as attorney for the 2019-2020 school year and approve the contract for services in the amount of \$4,200.

Motion approve by roll call vote with all members voting yes.
Motion approved.

PAYMENT OF BILLS - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, to approve Teri Weeks, School Business Administrator to make payment of bills between Board Meetings and that such payments shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Motion approve by roll call vote with all members voting yes.
Motion approved.

TRANSFERS BETWEEN BOARD MEETINGS - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve pursuant to N.J.S.A 18A:22-8.1, as amended, that Teri J. Weeks, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education of meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Motion approve by roll call vote with all members voting yes.
Motion approved.

TREASURER AND BOARD SECRETARY BONDS - Motion made by Mrs. Affanato, seconded by Mr. Schiavo, to approve public official bonds through Selective Insurance for Jenna Kelly, Treasurer of School Monies in the amount of \$100,000 and a premium of \$264 and for Teri J. Weeks, Board Secretary in the amount of \$140,000 with a premium of \$392 .

Motion approve by roll call vote with all members voting yes.
Motion approved.

REQUISITION FOR SCHOOL TAXES - Motion made by Mr. Schiavo, seconded by Mrs. Affanato, to approve the Resolution for requisition of taxes schedule for the 2019-2020 school year, pursuant to R.S. 54:4-75

BE IT RESOLVED by the Board of Education of the Longport School District that the amount of district taxes, inclusive of school district paid debt service requirements, needed to meet the obligations of this Board for the 2019-2020 school year is \$1,473,652 and that the Longport City Council is requested to place in the hands of the Custodian of School Monies by the 10th of each month, that amount in accordance with the following schedule and statutes relating thereto.

SCHEDULE FOR REQUISITION OF TAXES

10-Aug-19	\$163,739.11
10-Sep-19	163,739.11
10-Oct-19	163,739.11
10-Nov-19	163,739.11
10-Dec-19	163,739.11
10-Jan-20	163,739.11
10-Feb-20	163,739.11
10-Mar-20	163,739.11
10-Apr-20	163,739.12

Total Payments \$1,473,652

Motion approve by roll call vote with all members voting yes.

Motion approved.

2019-2020 Auditor Appointment - Motion made by Mrs. Affanato, seconded by Mr. Tripician, to adopt the resolution appointing Ford Scott and Associate as auditor for the 2019-2020 school year and approve the contract for the 2018-2019 school year auditing services in the amount of \$6,000.

Motion approve by roll call vote with all members voting yes.

Motion approved.

Communications- All included in packet

Public Comment - None

Board Comment - Mr. Tripician discussed the Margate and Ocean City Board meetings.

Old Business - None

New Business - Mrs. Weeks advised that payroll will go quarterly, with all employees permission, to save money on the processing fees.

Next meeting to start at June 6, 2019 5:30 PM

Motion to Adjourn - Motion by Mr. Schiavo, seconded by Mrs. Affanato to adjourn, 5:38 pm

Motion approve by roll call vote with all members voting yes.

Motion approved.

Respectfully Submitted,

Teri J. Weeks, School Business Administrator
Board Secretary