

BOROUGH OF LONGPORT
ORDINANCE 2023-24

***AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2023 FOR
EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS***

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2023.

All amounts are annual unless otherwise noted and shall not exceed the following:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

COMMISSIONER	13,982
POLICE CHIEF	100,000 to 175,000

OFFICE OF THE BOROUGH CLERK

MUNICIPAL ADMINISTRATOR	40,000 TO 85,000 or 20.00 to 50.00
BOROUGH CLERK	45,000 TO 90,000
DEPUTY BOROUGH CLERK	1,000 TO 10,000
REGISTRAR	3,744
DEPUTY REGISTRAR	1,829
ALTERNATE DEPUTY REGISTRAR	582
MUNICIPAL COURT JUDGE	12,000 TO 17,500
PROSECUTOR	12,064
EMERGENCY MANAGEMENT COORDINATOR	3,000 TO 5,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,500 TO 2,900
PLANNING BOARD ADMINISTRATIVE OFFICER	1,798
PLANNING BOARD RECORDING SECRETARY	1,798
ZONING/CODE OFFICER	45,000 TO 80,000
CLERK TYPIST (HOURLY)	15.00 TO 19.00
COMPLIANCE INSPECTORS (HOURLY)	16.82 to 28.85 or 35,000 to 60,000
UNIFORM CONSTRUCTION CODE COORDINATOR	45,000 TO 80,000
ZONING ASSISTANT	18.00 TO 25.00
BUILDING DEPARTMENT ADMINISTRATOR	50,000 TO 95,000
ADMINISTRATIVE ASSISTANT-BUILDING DEPT	40,000 TO 60,000
FIRE CHIEF	7,726
ASSISTANT FIRE CHIEFS	5,171
FIRE CAPTAINS	2,171
FIRE LIEUTENANTS	988
UNIFORM FIRE OFFICIAL	3,655*
EMS Director	988
UNIFORM FIRE INSPECTOR	317
FIRE DEPT STIPEND	UP TO 2,250
COMMUNITY RATING SYSTEM DIRECTOR	3,000 TO 5,000
SPECIAL LAW ENFORCEMENT OFFICER I & II	15.00 TO 30.00
ADMINISTRATIVE ASSISTANT CLERK-POLICE DEPT	40,000 to 100,000
DOG LICENSE OFFICIAL	1,166

RECREATION SUPERVISOR	18.00 TO 25.00
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BEACH PATROL

CHIEF	19,000 to 28,000
CAPTAIN (MAXIMUM OF 85 DAYS)	180.00-256.00
BOAT HOUSE MAINTENANCE	180.63 PER DAY

** THE LIFEGUARD FORCE, INCLUDING THE OFFICERS LIMITED TO 120 BOATHOUSE MAINTENANCE DAYS IN TOTAL.

ANY OFFICERS AND LIFEGUARDS EMT-CERTIFIED MUST USE HIS/HER EMT SKILL AND TRAINING IN EVENT OF A BEACH EMERGENCY, MAY RECEIVED AN ADDITIONAL STIPEND OF \$550, IF THE INDIVIDUAL WORKS A MINIMUM OF 40 DAYS IN THE 2023 SEASON.

DEPARTMENT OF REVENUE AND FINANCE

COMMISSIONER	13,982
CHIEF FINANCIAL OFFICER	50,000 TO 100,000
TAX ASSESSOR	12,000 TO 22,000
TAX COLLECTOR	50,000 to 80,000
DEPUTY TAX/UTILITY COLLECTOR	1,000 to 10,000
JIF FUND COMMISSIONER	3,000
SAFETY COORDINATOR	3,000
CLAIMS COORDINATOR	3,000
ALTERNATE PAYROLL CLERK	1,166
QUALIFIED PURCHASING AGENT	3,683
® REASSESSMENT COORDINATOR	9,000 TO 12,360
® FIELD ASSESSOR-REASSESSMENT	5,150

® **NOT REQUIRED EVERY YEAR**

DEPARTMENT OF PUBLIC WORKS

COMMISSIONER	13,982
LICENSE HOLDER	15,679
SUPERINTENDENT WATER UTILITY & PUBLIC WORKS (HOURLY)	34.00-45.00
ADMINISTRATIVE ASSISTANT	20,800 TO 45,000
Laborer (as needed)	15.00 to 20.00

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters/EMT's of the Longport Volunteer Fire Department. A stipend may also be given for individuals who handle

administrative duties through the year. Those criteria shall be presented to the Director of Public Safety and Public Affairs on an annual basis for the Director’s approval. In no event shall any such stipend paid by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payments of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$2250.

SECTION V: EMS Duty Crew Stipends: The dates for the EMS Duty Crew program shall be determined by the Chief of the Fire Department annually.

The following stipends will be paid on a bi-weekly or monthly basis. All stipends will be in compliance with the EMS Duty Crew SOP. The range for the following titles are as follows per shift:

- Driver: Non Firefighter - \$ 75.00 - \$160.00
- Certified FFI by NJ Division of Fire Safety -\$75.00 - \$ 160.00
- EMT: Non Firefighter -\$75.00 - \$ 160.00
- Certified FFI by NJ Division of Fire Safety - \$75.00 - \$ 160.00

The Longport Volunteer Fire Department will provide a per call stipend for all EMS Responses not part of the EMS Duty Crews. All Stipends will be in compliance with Fire Department EMS Response Plan SOP. The range for this payment for the following titles as follows:

- Driver: \$ 20.00 - \$ 45.00 per call
- Certified EMT: \$30.00 - \$ 65.00 per call
- Additional Responders on an EMS Call may receive - \$ 10.00 per call

Duty Crew Payment and EMS Call Responses Payment will be tracked by the Fire Chief and/or his designee and submitted for payment on a biweekly to monthly basis.

*The cumulative amount for any paid fire department stipend and/or duty crew may not exceed \$17,235.00 per year.

*INDICATES A CHANGE FROM THE ORIGINAL ORDINANCE ADOPTED.

All ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

Vote on First Reading: 9/20/2023

Publication Date: 9/30/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo	X		X			
Leeds			X			
Lawler		X	X			
XX-indicates vote	NV-not voting	AB. - Absent				

Vote on Second Reading: 10/18/2023

Publication Date: 10/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo			X			
Leeds		X	X			
Lawler	X		X			
X-indicates vote	NV-not voting	AB. - Absent				

Borough of Longport
Signature page for Salary Ordinance 2023-24
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Monica Kyle, RMC, CMR
Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler