



Borough of Longport

AGENDA- March 21, 2012

THE PRESS AND THE DOWNBEACH CURRENT WERE NOTIFIED OF THIS MEETING AND A COPY OF SAME WAS POSTED ON THE BULLETIN BOARD IN BOROUGH HALL.

WORKSHOP SESSION – 4:30 PM TO 5 PM

REGULAR MEETING 5 PM

OPEN PUBLIC MEETING NOTICE, FLAG SALUTE, ROLL CALL, ANNOUNCEMENTS

*****PRESENTATION OF PROCLAMATIONS*****

1. **APPROVAL OF MINUTES** FOR COMMISSION MEETING 2/15/2012
2. **ORDINANCES (1ST Reading/ Introduction)2nd Reading April 18th @ 2pm**

O2012-02	Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank
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3. **ORDINANCES (2nd Reading/Public Comment)**

O2012-01	AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2012 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCES OR UNION CONTRACTS
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4. **RESOLUTIONS**

R2012-17	2012 Dates & Hours for Beach BBQ's and Picnics
R2012-18	Professional Service Contract- Associates for Life Enhancement, INC
R2012-19	Authorize Budget to be Read by Title Only
R2012-20	Authorize Introduction of 2012 Municipal Budget
R2012-21	Contract- Landscaping Services to Joe Karver Landscaping
R2012-22	Disposal of Obsolete Misc Equipment
R2012-23	Contract Authorization with Government Workers Union
R2012-24	Contract Authorization with the Longport Lifeguard Assoc.
R2012-25	Emergency Temporary Appropriation 2012

5. **BILL PAY LIST + FINANCIAL REPORT SUMMARY**
6. **COMMISSIONERS REPORTS**
7. **PUBLIC COMMENT**
8. **ADJOURNMENT**

POSTED: 3-19-2012

REVISED: 3-20-2012

BOROUGH OF LONGPORT
COMMISSION MEETING MINUTES
3-21-12

WORKSHOP SESSION 4:30 PM

Sunshine Notice and Roll Call conducted=

In Attendance: Mayor Nicholas Russo, Commissioner James P. Leeds, Sr, Commissioner Dan Lawler, CFO Jenna Kelly, Solicitor Pacifico Agnellini, Municipal Engineer Richard Carter and Deputy Municipal Clerk, Emilia Strawder. ABSENT: Municipal Clerk Thomas Hiltner

Discussion on the status of the Water Tower project ensued by the Governing Body, Mr. Carter and Mr. Agnellini. The Mayor stated that it is a disgrace that this project has been going on so long. The Water Tower repair/repaint started on Oct. 4th and was to have been completed in 60 calendar days. The water tower has been left in an unsightly condition and the Mayor wants that this project be completed prior to the summer months. The Mayor would like to pursue with any form of paperwork with Beckett Enterprises to get them to complete the job. Mr Carter had no objection with the Mayor's concerns and will look into it with the Bond Company. Commissioner Leeds stated that he is concerned with terminating a contract and would like that Beckett be given the opportunity to meet with Carter and Agnellini to discuss our concerns. Commissioner Lawler would like this project to be completed by the summer and stated that the Bond Company has a huge influence on the Bond Holder to complete the task. Mr. Agnellini was requested by the Mayor to write something up and get a date. Whatever schedule is drawn up, the ending date must be etched in stone.

Mayor Russo requested that Mr. Carter give a Town Clock update. Mr. Carter stated that Bruce Funk was in today and made some phone calls regarding the installation. Efforts are being made to coordinate with the installer provided by the clock company. The foundation is scheduled to be poured tomorrow (3/22) and Tom Paratore will take care of the electric permit cut. Mr. Carter obtained a verbal from the Electric Co. to provide electric without a meter. The Mayor would like to have this done in April. The clock will be stored at Public Works across from Well House #2.

With no further business to discuss, Commissioner Lawler made motion to adjourned the workshop session and seconded by Commissioner Leeds. MOTION APPROVED

REGULAR MEETING 5PM

Flag Salute, Sunshine Notice and Roll Call (same as in workshop)

PROCLAMATIONS PRESENTED TO DANIEL DULIN, RICHARD CARTER AND SGT. (retired) STEVE CIANCI (see attached)

MINUTES OF THE 2/15/12 - Commissioner Lawler made motion to approve the minutes of the Feb. 15th Commission Meeting. The motion was seconded by Mayor Russo. MOTION APPROVED.

PG 2

3/21/12 MINUTES

O2012-02

ORDINANCE TO EXCEED MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

(1ST Reading- 2nd Reading scheduled for April 18th)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq. provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next to succeeding years; and

WHEREAS, the Board of Commissioners of the Borough of Longport, Atlantic County find it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, welfare and safety of the citizens; and

WHEREAS, the Borough Commissioners hereby determine that a 3.5% increase in the budget for said year, amounting to \$54,436.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Borough Commission hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED by the Board of Commissioners of the Borough of Longport, County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Borough of Longport shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$190,528.42 and that the CY 2012 municipal budget for the Borough of Longport be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Commissioner Lawler made motion to approve the 1st reading and seconded by Commissioner Leeds.
MOTION APPROVED.

O2012-01 (2nd Reading)

AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2012 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCES OR UNION CONTRACTS

Employees covered under this ordinance will receive a 1.5% increase.

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2012.

All amounts are annual unless otherwise noted and shall not exceed the following:

DEPARTMENT OF PUBLIC AFFAIRS and PUBLIC SAFETY

COMMISSIONER.....	10,000
POLICE CHIEF.....	109,610.88
<u>Office of the Borough Clerk</u>	
BOROUGH CLERK	8,489
DEPUTY BOROUGH CLERK.....	47,000 to 57,000
REGISTRAR.....	2,069
DEPUTY REGISTRAR.....	534
MUNICIPAL COURT JUDGE.....	13,475
PROSECUTOR	7,209
PUBLIC DEFENDER.....	2,107
EMERGENCY MANAGEMENT COORDINATOR	1,276
PLANNING BOARD ADMINISTRATIVE OFFICER.....	1,442
PLANNING BOARD RECORDING SECRETARY.....	1,442
ZONING\CODE OFFICER	49,000 to 59,000
CLERK TYPIST (HOURLY)	10.00 – 19.00
COMPLIANCE INSPECTORS (HOURLY).....	22.69
UNIFORM CONSTRUCTION CODE COORDINATOR	
.....	49,000 to 59,000
FIRE CHIEF	4,824
ASSISTANT FIRE CHIEFS	3,464
FIRE CAPTAINS.....	1708
FIRE LIEUTENANTS	776
UNIFORM FIRE OFFICIAL	1,498
UNIFORM FIRE INSPECTOR	250
BOROUGH PHOTOGRAPHER	555
FIRE DEPT STIPEND	UP TO 1,500
COMMUNITY RATING SYSTEM DIRECTOR	1109
SPECIAL LAW ENFORCEMENT OFFICER CLASS I & II.....	10.00-20.01
ADMINISTRATIVE ASSISTANT-POLICE DEPT.....	20.00-23.00

BEACH PATROL

CHIEF.....	222.87 PER DAY*
CAPTAIN (MAXIMUM OF 85 DAYS).....	160.00 – 181.18 PER DAY*
BOAT HOUSE MAINTENANCE.....	140.07 PER DAY**

* Includes CPR and First Aid stipend of \$3.00 per day. Excludes \$3.00 per day for working through Labor Day

** The Lifeguard force, including the Officers limited to 120 boathouse maintenance days in total.

Any Officers and Lifeguards EMT-certified must use his\her EMT skill and training in event of a beach emergency, may receive an additional stipend of \$300, if the individual works a minimum of 40 days in the 2012 season.

DEPARTMENT OF REVENUE and FINANCE

COMMISSIONER.....	10,000
CHIEF FINANCIAL OFFICER	50,000-60,000
TAX ASSESSOR	11,869
TAX COLLECTOR	5384
DEPUTY TAX/UTILITY COLLECTOR.....	34,000
CLERK TYPIST (HOURLY)	10.00 – 19.00
MEL\JIF COMMISSIONER.....	8760
QUALIFIED PURCHASING AGENT.....	1553
REASSESSMENT COORDINATOR ^A	9,000-12,360
FIELD ASSESSOR-REASSESSMENT ^A	5,150

^A Not required every year.

DEPARTMENT OF PUBLIC WORKS

COMMISSIONER.....	10,000
LICENSE HOLDER.....	12,338
SUPERINTENDENT \WATER UTILITY & PUBLIC WORKS (HOURLY).....	32.66
CLERK TYPIST (HOURLY).....	10.00 – 19.00
INDOOR AIR QUALITY DESIGNEE.....	155

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters /EMT's of the Longport Volunteer Fire Department. Those criteria shall be presented to the Director of Public Safety and Public Affairs on an annual basis for the Director's approval. In no event shall any such stipend paid by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payment of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$1,500.

SECTION V: All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

Commissioner Lawler made motion to approve the 2nd Reading of O2012-01 and Commissioner Leeds seconded. ROLL CALL: RUSSO-YES, LEEDS-YES, LAWLER-YES Motion Approved.

R2012-17

A RESOLUTION SETTING DATES AND HOURS FOR BEACH PICNICKING AND BARBEQUING 2012

WHEREAS, picnicking and barbequing on Longport beaches is permitted by ordinance. This resolution sets for the dates, times and other conditions for picnicking and barbequing.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Longport hereby sets forth the dates, times and conditions for picnicking and barbequing on the Longport oceanfront public beaches as follows:

1. Picnicking and barbequing shall be permitted between the hours of 10 a.m. and 8 p.m. on the following dates:

<u>MEMORIAL DAY</u>	Saturday, May 26 th , Sunday, May 27 th , and Monday, May 28 th
<u>4TH JULY</u>	Saturday, June 30 th , Sunday, July 1 st , and Wed July 4 th , 2012
<u>LABOR DAY</u>	Saturday, September 1 st , Sunday September 2 nd , and Monday, Sept 3 rd

(2) The barbeque shall be charcoal only, and the grilling surface shall not exceed 36 inches in diameter measured from any one point to another;

(3) All coals shall be extinguished with water, wrapped in aluminum foil and deposited next to the trash receptacles at the beach entrances. All trash and other waste shall be collected and placed in the trash receptacles or otherwise properly disposed of.

(4) No alcoholic beverages shall be opened or consumed.

AND BE IT FURTHER RESOLVED, that the Borough of Longport reserves the right to amend the terms and conditions of, and prohibit, beach picnicking and/or barbequing.

BE IT RESOLVED, that all resolutions or parts of Resolutions inconsistent herewith are hereby repealed and this Resolution shall take effect immediately according to law.

Commissioner Lawler made motion to approve R2012-17 and seconded by Commissioner Leeds. MOTION APPROVED.

Commissioner Leeds made motion to approve R2012-26 and Mayor Russo seconded.
MOTION APPROVED.

FINANCIAL REPORT SUMMARY & BILL PAY LIST

The Financial Report Summary was read into record by Commissioner Lawler. The Commissioner asked if anyone had any questions regarding the bill pay list. With no questions or concerns from anyone in the audience, Commissioner Lawler made motion to approve the report and seconded by Commissioner Leeds. MOTION APPROVED

COMMISSIONERS' REPORTS

Commissioner Lawler stated that the beach tags for 2012 are currently on sale in Borough Hall.

Commissioner Leeds had nothing to report

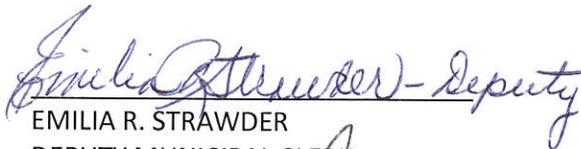
Mayor Russo stated that he is very proud to be the co-chairperson for the Navy Seal Challenge scheduled on July 5th.

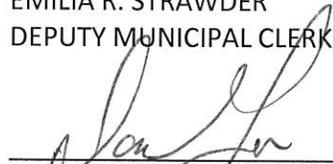
PUBLIC COMMENTS

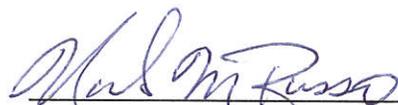
The public was asked if anyone had any comments or concerns to be presented to the Governing Body. NO COMMENTS

WITH NO FURTHER BUSINESS TO DISCUSS, COMMISSIONER LEEDS MADE MOTION TO ADJOURN THE REGULAR MEETING AND THE MOTION WAS SECONDED BY MAYOR RUSSO.

MEETING ADJOURNED @ 5:30 PM


EMILIA R. STRAWDER
DEPUTY MUNICIPAL CLERK


DANIEL LAWLER
COMMISSIONER


NICHOLAS M. RUSSO
MAYOR


JAMES P. LEEDS, SR.
COMMISSIONER

BOROUGH OF LONGPORT

**RESOLUTION 2012-25
EMERGENCY TEMPORARY APPROPRIATION 2012**

WHEREAS, an emergent condition has arisen with respect to providing appropriations for various appropriations, and no adequate provision has been made in the 2012 temporary appropriations for the aforesaid purposes, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2012 pursuant to the provision of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total:

CURRENT FUND \$2,179,382.70

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the 2012 budget as follows:

CURRENT FUND \$547,958.00

2. That said emergency temporary appropriation will be provided for in 2012 under the title of, as per the attached schedule:

CURRENT FUND \$547,958.00

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

<u>Appropriation</u>		<u>Additional</u>	<u>Total Temp Budget</u>
		<u>Amount</u>	

CURRENT FUND

Gen Admin	OE	2,000.00	7,000.00
Tax Collection	SW	2,000.00	10,160.00
Tax Assessor	OE	1,000.00	3,500.00
Engineer	OE	6,000.00	30,000.00
Group Insurance Premiums	OE	40,000.00	169,904.70
Police	OE	30,000.00	65,000.00
Fire Dept	OE	3,000.00	11,000.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00021162	03/12/12	18942	EASTERN AUTOPARTS WAREHOUSE	MV PARTS	Open	73.18	0.00
00021163	03/02/12	18829	STERNS & WEINROTH	LEGAL-PROFESSIONAL SERVICES	Open	1,424.00	0.00
00021165	03/12/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	240.37	0.00
00021166	03/12/12	18617	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	Open	202.48	0.00
00021167	03/19/12	00792	STAPLES CREDIT CARD PLAN	OFFICE SUPPLIES	Open	54.78	0.00
00021168	03/19/12	18945	WELLS FARGO REAL ESTATE SERVIC	REFUND-OVRPMT OF TX B31/L1.705	Open	1,615.25	0.00
00021169	03/19/12	18614	MAGELLAN HILL TECHNOLOGIES	MONTHLY TELEPHONE SERVICE	Open	1,848.06	0.00
00021170	03/08/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	188.76	0.00
00021171	03/16/12	01427	MOSSMAN BUSINESS MACHINES	COPIES ON MX2601	Open	37.08	0.00
00021172	03/08/12	18828	TCTA OF ASSOC OF ATL CO	TCTA MEMBERSHIP DUES 2012	Open	100.00	0.00
00021173	03/19/12	10632	VCS ELECTRONICS SYSTEMS	REPAIR ROOM FAULTED CIRCUIT	Open	292.50	0.00
00021174	03/19/12	18942	EASTERN AUTOPARTS WAREHOUSE	MV PARTS	Open	73.64	0.00
00021175	03/15/12	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	61.87	0.00
00021176	03/15/12	18829	STERNS & WEINROTH	LEGAL - PROFESSIONAL SVC	Open	3,344.68	0.00
00021177	03/19/12	10535	EMR CORPORATION	QUARTERLY HVAC INSPECTION	Open	440.00	0.00
00021178	03/19/12	18459	CITY OF MARGATE	SHARED SVC-MECHANIC FEB 2012	Open	962.50	0.00
00021179	03/20/12	10499	UNITED STATES POSTAL SERVICE	BULK MAIL REFILL - PI#3414	Open	500.00	0.00
00021180	03/19/12	01034	CLEGG'S GARAGE	DIESEL EMISSION TEST L-39	Open	175.00	0.00
00021181	03/16/12	00120	SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	3,196.46	0.00
00021184	03/19/12	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	4,546.80	0.00
00021185	03/19/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - GENERAL	Open	8,755.17	0.00
00021186	03/19/12	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - STREET LIGHTS	Open	4,709.72	0.00
00021187	03/20/12	18804	UNIFIRST CORPORATION	P/W UNIFORM EXPENSE	Open	256.14	0.00
00021201	03/14/12	18755	QSCEND TECHNOLOGIES	SOFTWARE MX & SERVICE	Open	1,786.00	0.00
00021202	03/19/12	00557	NJ CONFERENCE MAYORS	NJCM-ANNUAL CONFERENCE	Open	255.00	0.00
00021203	03/08/12	01107	STANDARD INSURANCE COMPANY	DENTAL INS - MARCH	Open	2,858.60	0.00
00021204	03/15/12	18459	CITY OF MARGATE	SHARED SVC-MECHANIC JAN 2012	Open	550.00	0.00
00021207	03/02/12	10650	ADVANCE LEARNING	SEMINAR-ETHICS WORKSHOP 2012	Open	99.00	0.00
00021209	03/20/12	00709	CERTIFIED SPEEDOMETER SERVICE	CALIBRATION OF POLICE VECH	Open	216.00	0.00
11-00115	08/02/11	18766	BRINKERHOFF ENVIRONMENTAL	INDOOR AIR QUALITY TEST	Open	1,570.00	0.00
11-00130	10/13/11	10725	LEE'S EMERGENCY EQUIPMENT INC	INSTALL LIGHT BARS LADDER 34	Open	4,368.00	0.00
12-00002	01/17/12	18485	OTIS ELEVATOR	ELEVATOR MAINTENANCE JAN-DEC	Open	180.00	0.00
12-00003	01/17/12	18910	WELLS FARGO FINANCIAL LEASING	COPIER LEASE - BUILDING DEPT	Open	161.17	0.00
12-00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00
12-00005	01/17/12	18814	PACIFICO AGNELLINI	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DPET	Open	110.00	0.00
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00
12-00008	01/17/12	18815	RICHARD CARTER	ENGINEERING SERVICES JAN-MARCH	Open	6,000.00	0.00
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00
12-00010	01/17/12	18373	COMCAST CABLE	INTERNET SERVICES - FIRE DEPT	Open	67.08	0.00
12-00011	01/17/12	18373	COMCAST CABLE	INTERNET SERVICE - POLICE DEPT	Open	117.13	0.00
12-00012	01/17/12	10576	VERIZON WIRELESS	MOBILE DATA TERMINALS - PD	Open	192.08	0.00
12-00013	01/17/12	10576	VERIZON WIRELESS	MOBILE PHONE - UTILITY DEPT	Open	56.84	0.00
12-00014	01/17/12	18869	HORIZON EYE CARE	VISION CARE FOR BORO EMPLOYEES	Open	249.75	0.00
12-00015	01/18/12	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - PD	Open	39.99	0.00
12-00016	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARD - OEM	Open	40.01	0.00
12-00017	01/18/12	10576	VERIZON WIRELESS	WIRELESS AIRCARDS - TAX ASSESS	Open	40.01	0.00
12-00018	01/18/12	00143	VITAL SERVICES GROUP	TAX ASSESSMENT SOFTWARE	Open	250.00	0.00
12-00019	01/19/12	18860	OPTIC PLANET	SAFARILAND 6280 HOLSTER	Open	129.99	0.00
12-00021	01/24/12	18699	SHOEMAKER LUMBER CO	WOOD FOR TRASH BINS	Open	773.16	0.00
12-00022	01/26/12	10632	VCS ELECTRONICS SYSTEMS	INSTALL HEATER-PUMP ROOM	Open	375.00	0.00
12-00023	01/30/12	18940	STONE MOUNTAIN LTD.	MICROPHONES FOR HARRIS RADIOS	Open	2,034.60	0.00
12-00024	02/14/12	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JAN-JUNE	Open	1,239.00	0.00
12-00025	02/17/12	18699	SHOEMAKER LUMBER CO	LUMBER FOR BEACH STEPS	Open	893.20	0.00

03/21/12
13:58:52

Borough of Longport
Bill List By P.O. Number

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
12-00026	02/22/12	00112	TRICO EQUIPMENT	SERVICE ON BACKHOE	Open	546.90	0.00
12-00028	03/02/12	18944	NJ-IAAI	TRAINING CONF FOR STINSON	Open	400.00	0.00
12-00030	03/02/12	01409	ACS FIREHOUSE SOLUTIONS	FIREHOUSE SOFTWARE RENEWAL	Open	735.00	0.00
12-00031	03/02/12	18559	ELECTRONIC MEASUREMENT LABS	MAINT. ON FIRE DEPT EQUIP	Open	519.19	0.00
12-00032	03/02/12	18064	V.E. RALPH & SON, INC.	EMS SUPPLIES	Open	618.54	0.00
12-00033	03/05/12	18801	ORIENTAL TRADING	EASTER EGG HUNT SUPPLIES	Open	101.00	0.00
12-00035	03/15/12	18946	ULINE	STORAGE BOXES S-6521 15X12X10	Open	160.90	0.00
12-00036	03/20/12	18497	FORKED RIVER DIESEL& GENERATOR	PREVENTIVE GENERATOR MAINT	Open	750.00	0.00
Total Purchase Orders: 112				Total P.O. Line Items: 148	Total List Amount: 95,253.46	Total Void Amount:	0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	1-01	4,368.00	0.00	4,368.00	0.00
CURRENT FUND	2-01	81,932.77	0.00	81,932.77	0.00
Utility Department	2-09	5,909.53	0.00	5,909.53	0.00
Year Total:		87,842.30	0.00	87,842.30	0.00
CAPITAL FUND	C-04	1,570.00	0.00	1,570.00	0.00
GRANT FUND	G-02	1,473.16	0.00	1,473.16	0.00
Total of All Funds:		95,253.46	0.00	95,253.46	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

State Health Benefit Payment	\$36,808.77
County Taxes – 1 st Qtr	\$1,954,330.83
School Board Payment	\$175,554.00
Lawmen Supply	\$131.69
Garden State Hwy Products	\$173.90

UTILITY FUND:

Beckett Enterprises	\$19,600.00
Richard Carter	\$3,250.00

UNEMPLOYMENT FUND:

RECREATION FUND:

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$2,285,102.65

**Longport Borough Financial Report
Current and Utility Fund-Summary Only**

February-12

(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)

Current Fund		
Beginning Balance	1/31/2012	\$2,479,082.80
Revenues		
Taxes		2,071,500.23
Fees and Permits		160.00
Construction Fees		13,679.00
Beach Fees		0.00
Municipal Court		7,685.87
Interest on Investments		595.88
Miscellaneous		13,262.53
State Aid/Grants		67,320.46
Other - JIF Refund/Comcast/Ice Cream		0.00
Total Revenues	2/28/2012	\$2,174,203.97
Disbursements		
Checks/payroll/debt/ due to capital/grants		\$2,326,201.92
Transfer to Water & Sewer		
Total Disbursements	2/28/2012	\$2,326,201.92
Ending Balance	2/28/2012	\$2,327,084.85

Utility Fund		
Beginning Balance	1/31/2012	\$627,501.19
Revenues		
Water/Sewer Rents		\$2,514.68
Interest		124.19
Miscellaneous		1,515.00
Total Revenues	2/28/2012	\$4,153.87
Disbursements		
Checks/Payroll/Debt		\$82,604.67
Total Disbursements	2/28/2012	\$82,604.67
Ending Balance	2/28/2012	\$549,050.39

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ASSOCIATES FOR LIFE ENHANCEMENT

FOR: EMPLOYEE ASSISTANCE PROGRAM

IN THE AMOUNT OF: THREE THOUSAND AND SIXTY DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 3,060.00

ACCOUNT(S): 2-01-23-220-000

TOTAL AMOUNT OF CONTACT: \$ 3,060.00

Amount Certified by this Certification: \$ 3,060.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

X CONTINGENCY CERTIFICATION: upon approval of 2012 budget

YRS: _____ AMT: \$ _____

Date: March 21, 2012

Chief Financial Officer: Jenna Kelly

Resolution # 2012-18

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: JOE KARVER

FOR: LANDSCAPING SERVICES

IN THE AMOUNT OF: NINE THOUSAND SIX HUNDRED DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 9,600.00

ACCOUNT(S): 2-01-28-375-083

TOTAL AMOUNT OF CONTACT: \$ 9,600.00

Amount Certified by this Certification: \$ 9,600.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

_____ PERMANENT BUDGET CERTIFICATION @ 100%

 X CONTINGENCY CERTIFICATION: upon approval of 2012 budget

YRS: _____ AMT: \$ _____

Date: March 21, 2012

Chief Financial Officer: _____

Jenna Kelly

Resolution # 2012-21

