

BOROUGH OF LONGPORT
COMMISSION MEETING
JANUARY 3, 2014

PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH THE LAW.

AGENDA

1. *Flag Salute- Meeting called to order*
2. *Open Public Meeting Announcement-Fire Exits-Public Speaking time limit*
3. *2nd Reading/Public Comment*
O2013-25 *Bond Ordinance Providing for Various Water/Sewer Utility Capital Improvements in and by the Borough of Longport Appropriating One Hundred Fifty Thousand Dollars (\$150,000) Therefor and Authorizing the Issuance of One Hundred Fifty Thousand Dollars (\$150,000) Bonds or Notes of the Borough for Financing the Cost Thereof*
4. *1st Reading/Introduction*
5. *Motion to approve MINUTES for 12/18/13*
6. *Public Comment/Questions on Resolutions listed on this agenda (3 minutes/person)*
7. *Resolutions*
R2014-01 Cash Management Plan 2014
R2014-02 Depository Banks for 2014
R2014-03 Temporary Budget for Year 2014
R2013-04 Authorizing Transfer of Appropriations
8. *Bill Pay List*
9. *Commissioners' Reports*
10. *Public Comment*
11. *Adjournment*

Posted:

Revised:



BOROUGH OF LONGPORT
COMMISSION MEETING MINUTES

JANUARY 3, 2014

Meeting was called to order @ 1:30 pm. OPMA notice was announced. Roll call taken: Mayor Russo, Commissioner Leeds and Lawler were in attendance. Also present are CFO Jenna Kelly, Solicitor Pat Agnellini, Engineer Carter and Clerk Strawder.

Due to the lack of public in attendance and the inclement weather, the Mayor chose to dispense with the emergency announcements

2nd READING/PUBLIC COMMENT

ORDINANCE 2013-25

BOND ORDINANCE PROVIDING FOR VARIOUS WATER/SEWER UTILITY CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF LONGPORT, IN THE COUNTY OF ATLANTIC, NEW JERSEY, APPROPRIATING ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) THEREFOR AND AUTHORIZING THE ISSUANCE OF ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF

BOROUGH OF LONGPORT

ORDINANCE NO. 2013-25

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THE BOARD OF COMMISSIONERS OF THE BOROUGH OF LONGPORT IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of the full membership thereof affirmatively concurring), DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Appropriation for Project-Down Payment

The improvements described in Section 3 of this Bond Ordinance are hereby respectfully authorized as general improvements to be made or acquired by the Borough of Longport, in the County of Atlantic, New Jersey (the "Borough"). For said improvements or purposes stated in Section 3, there are hereby appropriated the sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000). No down payment is required as the purpose authorized herein is deemed self-liquidating and the obligations authorized herein

are deductible from the gross debt of the Borough, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. Authorization of Bonds

For the financing of said improvements or purposes and to meet the ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the maximum principal amount of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law") and any other law applicable thereto. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes stated in Section 3, negotiable note(s) of the Borough in the maximum principal amount of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. Description of Project

The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are improvements to the municipal water and sewer system, consisting of painting, structural improvements, and construction inspection of the water tank including all work or materials necessary therefore or incidental thereto.

Section 4. Authorization of Notes

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the Borough in a principal amount equal to the said principal of bonds not exceeding ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other Financial Officer designated by Resolution for these purposes (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s) shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as the Chief Financial Officer may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and directed to report in writing to the Mayor and the Commission of the Borough at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law. The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The Chief Financial Officer's signature upon said note(s) shall be conclusive evidence of such determination.

Section 5. The capital budget of the Borough of Longport is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program is on file with the Clerk and is available there for public inspection.

Section 6. Additional Matters

The following additional matters are hereby determined, declared and recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the Borough may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specifically assessed on property specifically benefited thereby.

(b) The period of usefulness of said purposes authorized herein as determined in accordance with the Local Bond Law is 40 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), and that the net debt of the Borough determined as provided in the Local Bond Law is not increased by this bond ordinance. The said obligations authorized by this bond ordinance will be within the debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding THIRTY THOUSAND DOLLARS (\$30,000) in the aggregate for interest on said obligations, costs of issuing said obligations, architectural, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the Borough in connection with the acquisition of such improvement and property as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the costs of said improvement and are included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7.

Any action taken by any officials of the Borough in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

Section 8.

Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. Full Faith and Credit

The full faith and credit of the Borough are hereby pledged to punctual payment of the principal and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all of the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 10. Official Intent to Reimburse Expenditures

The Borough reasonably expects to reimburse any expenditures towards the cost of the improvement or purpose described in Section 3 of this bond ordinance and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the Borough, or any member of the same "control group" as the Borough, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures towards the costs of the improvement or purpose described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

Effective Date

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

CFO Jenna Kelly explained that this bond is needed to complete the water tower project. Ms. Kelly also stated that the Borough is having a note sale on the 30th January and was thinking about combining this to save the Borough money. (No public comment) Mayor Russo made motion to approve the 2nd reading and Commissioner Lawler 2nd the motion.

Roll call vote: RUSSO-Yes, LEEDS-Yes, LAWLER-Yes

MINUTES FOR 12/18/13 MEETING- Minutes were distributed and reviewed prior to the meeting. Commissioner Leeds made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose

RESOLUTIONS

R2014-01 A RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

BOROUGH OF LONGPORT

RESOLUTION #2014-01

A RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, it is the desire of the governing body to adopt a cash management plan to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality.

WHEREAS, the following requirement shall be adhered to:

I. Statement of Purpose

The Cash Management Plan is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposit and investment of certain public funds of the Borough of Longport, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits, Transfers and the Permitted Investments will be done to insure the safety, liquidity, and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Authorized Depositories

The Municipality shall annually designate the legal depositories, funds in certificates of deposits, and other time deposits in banks by resolution in accordance with NJSA 40A: 5-15.1, that must be covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). The Municipality is also authorized to invest its assets in the New Jersey Cash Management Fund and the New Jersey Asset and Rebate Management program. This resolution may be amended or supplemented from time to time, as the Municipality deems necessary. Such resolution shall be deemed a part of the Cash Management Plan.

III. Authorized Signatures

The Municipality shall annually establish by resolution and adopted at its annual reorganization meeting the required signatories to all bank accounts.

IV. Identification of Funds and Accounts to be Covered by the Plan

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Longport:

Current Fund

Utility Fund

The following funds shall not be required to be maintained in interest bearing accounts:

Change Funds

Petty Cash Funds

Payroll Funds

Trust Funds – to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.

Checking Accounts – established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.

Compensating Balances – maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the governing body.

V. Designation of Officials of the Borough of Longport Authorized to Make Deposits, Transfers and Investments Under the Plan.

The Chief Financial Officer of The Borough of Longport and the CFO's designee are hereby authorized and directed to deposit, transfer and/or invest the funds referred to in the Plan. The CFO or CFO designee shall each have the authority to transfer and invest funds in excess of requirement in accordance with this plan in insured obligations, overnight repurchase agreements, collateralized repurchase agreements and certificates of deposit with eligible public depositories qualified by this plan.

In the absence of the Chief Finance Officer, the CFO's designee is authorized to transfer required funds to the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

Prior to making any such Deposits, Transfers, or any Permitted Investments, such officials of the Borough of Longport are directed to supply to all active depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan.

No municipal funds shall be disbursed by any municipal official prior to approval of the governing body except for:

Debt Service payments

Investments and/or Transfers to/from Longport Current, Utility or Trust Funds.

Payroll turnovers to agencies

Discount vouchers or immediate needs

Debt Service payments, discount vouchers and immediate needs must be ratified after payment.

VI. Responsibilities

The Chief Finance Officer or Designee of the Chief Finance Officer:

- a. Shall ensure that all funds held by the Borough are safeguarded in accordance with these procedures and applicable law.
- b. Shall maximize the Borough's interest income by prudently investing funds in excess of immediate needs in assets providing a high level of security for both principal and interest earnings, and in accordance with the rules and regulations of the State of New Jersey and the Borough's Bond Documents.
- c. Shall maintain records of all Borough bank accounts, investments, and certificate of deposits.
- d. Shall insure adequate separation of duties between authority to transfer or invest funds and the responsibility for recording in, accounting for and reconciling the Borough's ledgers and other books of account.
- e. Shall provide a monthly report that provides the summary of financial balances for revenues and appropriations.
- f. Shall provide a report that summarizes investment made or redeemed in the past month, each organization holding local unit funds, and the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date, and any other information that the governing body may request or the CFO deems prudent to report.

VII. Liability

Provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer and the CFO designee is relieved of any liability for any loss of such moneys due to the insolvency or closing of any depository designated by, or for the decrease in value of any investment authorized by, the cash management plan.

VIII. Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Municipality's annual audit.

NOW, THEREFORE, BE IT RESOLVED, that the above cash management plan be adopted by the governing body of the Borough of Longport, effective for the 2011 calendar year.

Commissioner Lawler made motion to approve and 2nd by Mayor Russo. ALL AYES-no oppose

R2014-02 Resolution Designating Depository Banks for Funds of the Borough of Longport and Authorizing Officials of the Borough to Sign Necessary Banking Documents.

BOROUGH OF LONGPORT

RESOLUTION #2014-02

RESOLUTION DESIGNATING DEPOSITORY BANKS FOR FUNDS OF THE BOROUGH OF LONGPORT AND AUTHORIZING OFFICIALS OF THE BOROUGH TO SIGN NECESSARY BANKING DOCUMENTS

WHEREAS, it is necessary for the efficient conduct of the business of the Borough of Longport that suitable banks and institutions be designated as official investment\depositories of the Borough; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Longport as follows:

That the banks and institutions listed below, any branches of same whether or not specifically listed by location, and/or their successors in the event of merger or acquisition of any such institution by another, be and hereby are designated as official depositories or investment banks of the funds of the Borough of Longport

NAME	ADDRESS
<i>BANK OF AMERICA</i>	2900 Atlantic Ave, Atlantic City, NJ
<i>CAPE SAVINGS BANK</i>	7806 Ventnor Ave, Margate, NJ
<i>TD BANK</i>	1120 Tilton Road, Northfield, NJ
<i>CROWN BANK</i>	100 New Road, Linwood, NJ
<i>FIRST NATIONAL BANK OF ABSECON</i>	2201 New Road, Northfield, Nj
<i>FOX CHASE BANK</i>	6059 Black Horse Pike, Egg Harbor Twp, NJ
<i>HUDSON UNITED BANK</i>	3219 Atlantic Brigantine Blvd, Brigantine, NJ
<i>MINOTOLA NATIONAL BANK</i>	2106 New Road, Linwood, NJ
<i>NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM</i>	821 Alexander Road, Princeton, NJ
<i>OCEAN CITY HOME BANK</i>	9219 Atlantic Ave, Margate, NJ
<i>SUSQUEHANNA PATRIOT BANK</i>	2106 New Road, Ste B1, Linwood, NJ
<i>PARKE BANK</i>	501 Tilton Road, Northfield, NJ
<i>PNC BANK</i>	801 Boardwalk, Atlantic City, NJ
<i>SELECT BANK</i>	501 Zion Road, #9, Egg Harbor Twp, NJ
<i>SUN NATION BANK</i>	7903 Ventnor Ave, Margate, NJ
<i>THE BANK</i>	610 Mill Road, Absecon, NJ
<i>WELLS FARGO BANK</i>	1301 Atlantic Ave, Atlantic City, NJ
<i>MERRILL LYNCH WEALTH MANAGEMENT</i>	3100 Hingston Ave, Egg Harbor Twp, NJ
<i>UBS FINANCIAL SERVICES</i>	1337 Tilton Road, Northfield, NJ

New Jersey Asset & Rebate Management Program (NJ/ARM), to the extent authorized pursuant to applicable bond resolutions and the provisions of the New Jersey Arbitrage Rebate Management Trust Agreement associated therewith.

New Jersey Class Program (CLASS), to the extent authorized pursuant to applicable bond resolutions and the provisions of the New Jersey CLASS program.

State of New Jersey Cash Management Fund

That checks drawn on any account in which the Borough's funds are deposited hereunder be negotiable only upon signature by each of the following duly appointed or elected officials of the Borough for their terms of office. Chief Financial Officer; Clerk of the Borough; Mayor of the Borough, and Commissioners of the Borough. Each of said officials of the Borough be and hereby is authorized to execute checks drawn on such accounts, provided that at all times, one of the required signatures for signing checks consist of the Chief Financial Officer or the Borough Clerk.

The Chief Financial Officer of the Borough be and hereby is authorized to execute such documents as may be necessary to open accounts in such institutions on the Borough's behalf. The Chief Financial Officer of his or her designee is authorized to effectuate any transfer of funds as required for the payment of debt service, immediate need payments, payroll, and regular payments approved by Commissioners at their formal commission meeting.

4. This resolution shall take effect only upon review and approval by the Borough of Longport Commissioners.

Commissioner Lawler made motion to approve and 2nd by Commissioner Leeds. ALL AYES, no oppose

R2014-03 Temporary Budget for Year 2014

BOROUGH OF LONGPORT

RESOLUTION #2014-03

TEMPORARY BUDGET FOR YEAR 2014

WHEREAS, the total appropriations in the 2013 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$6,015,435.37 in the Current Fund and \$1,043,993.00 in the Water/Sewer Utility Fund;

WHEREAS, twenty six and one quarter percent (26.25%) of the total appropriations in the 2013 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2014 budget is the sum of \$1,579,051.78 for the Current Fund and \$274,048.16 for the Water/Sewer Utility Fund;

THEREFORE, BE IT RESOLVED that the following appropriations shall constitute the temporary current and water and sewer budgets of the Borough of Longport for 2014:

CURRENT FUND

General Admin	OE	5,000
Human Resources	SW	9,180

Human Resources	OE	3,500
Mayor & Commissioners	SW	8,500
Mayor & Commissioners	OE	2,500
Clerk	SW	22,000
Clerk	OE	10,000
Finance	SW	9,180
Finance	OE	3,500
Audit		30,000
Data Processing		2,000
Tax Collection	SW	12,800
Tax Collection	OE	3,000
Tax Assessment	SW	5,100
Tax Assessment	OE	3,500
Legal	OE	45,000
Engineer	OE	30,000
Land Use	SW	2,700
Land Use	OE	3,500
Uniform Construction	SW	52,000
Uniform Construction	OE	5,000
Other Code Enforcement	SW	500
Other Code Enforcement	OE	1000
Liability Insurance		55,000
Joint Insurance Fund		3,000
Workers Compensation		65,000
Group Insurance		137,191.78
Health Benefit Waiver		2400
Police	SW	444,000

Police	OE	35,000
Dispatch	SW	75,000
Emergency Mgmt	SW	1000
Emergency Mgt	OE	2000
Community Rating System	SW	1000
Community Rating System	OE	1000
Fire	SW	9,000
Fire	OE	8,000
Prosecutor	SW	2,500
Public Works	SW	95,000
Public Works	OE	28,000
Solid Waste Collection		51,000
Solid Waste Tip Fees		20,000
Buildings & Grounds	OE	26,000
Animal Control	OE	1,000
Recreation	SW	1,000
Recreation	OE	4,000
Parks	OE	5,000
Beach	SW	6,000
Beach	OE	3,000
Beach Control	OE	4,000
Electric		42,000
Street Lights		23,000
Telephone		10,000
Natural Gas		15,000
Fuel		20,000
Social Security		65,000

Municipal Court	SW	45,000
Municipal Court	OE	2,000
Public Defender	SW	1,500
DCRP		1000

Subtotal Current Fund		1,579,051.78
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Debt Service		
Bond Payment		
Bond Interest		29,450
Note Interest		85,786.50
Loan Repayment		50,000
Subtotal Debt Service		165,236.50

Total Current Fund		1,744,288.28
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UTILITY FUND

Utility	SW	120,000.00
Utility	OE	134,048.16
Social Security		20,000.00

Subtotal Utility Fund		274,048.16
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Debt Service		
Note Interest		9017.94
Bond Payment		

Bond Interest	_____
Subtotal Debt Service	_____
Total Utility	283,066.10
	=====

Commissioner Lawler made motion to approve and 2nd by Commissioner Leeds. ALL AYES, no oppose

R2014-04 Authorizing Transfer of Appropriations

BOROUGH OF LONGPORT

RESOLUTION # 2014-04

AUTHORIZING TRANSFER OF APPROPRIATIONS

WHEREAS, the Chief Financial Officer of the Borough of Longport deems that it is in the best interest of the Borough to transfer appropriations from the specific line items in the 2013 Current Funds; and

WHEREAS, transfers are permitted by N.J.S.A.40A:4;

NOW THEREFORE BE IT RESOLVED that the following transfers are made:

CURRENT FUND

FROM:

TO:

Public Works SW	\$4500	Public Works OE	\$3000
		Maint of Parks OE	\$500
		Building & Grounds	\$1000
Utility Social Security	\$1500	Utility OE	\$1500

Commissioner Lawler made motion to approve and 2nd by Commissioner Leeds. ALL AYES, no oppose

BILL PAY LIST

Commissioner Lawler asked if anyone had any questions regarding the bill pay list. With no questions, Commissioner Lawler made motion to approve and 2nd by Mayor Russo. ALL AYES- no oppose

Commissioner's Report

Mayor Russo- auction sales did well

-Atl County Freeholders/would like Longport to host a meeting in July or August

-Would like to bring former Mayor Cohen on for part-time employment to assist in public relations matter/ 8 hours a week

-Spoke about the State of Emergency during a storm

Commissioner Lawler spoke about the bond sale and the credit rating of AA- which is excellent.

Commssioner Leeds asked for a website update. Mr. Agnellini to review the contract and speak with City Connections

Commissioner Lawler asked about the Kennedy bridge repair update. Mayor stated that he believes the top is complete and the work will now be underneath. They appear to be ahead of schedule.

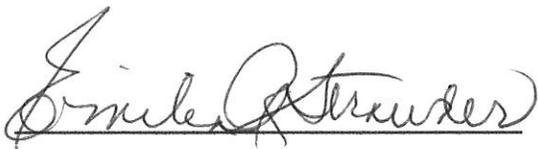
Pat Agnellini gave a easement update report. Four out of six easements needed for Shorefront Protection have indicated they will sign the necessary paperwork. Green has not made contact and O'Boyle stated he will not sign.

Commissioner Leeds stated that a discussion is needed at the next workshop regarding the right of way.

NO PUBLIC COMMENT

With no further business to discuss, Commissioner Lawler made motion to adjourn and seconded by Commissioner Leeds.

MEETING ADJOURNED @ 1:59 PM



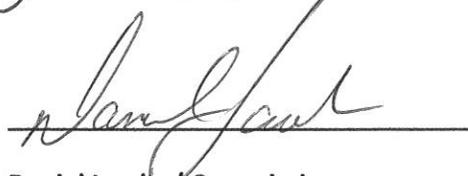
Emilia R. Strawder/Municipal Clerk



Nicholas M. Russo/Mayor



James P. Leeds, Sr./Commissioner



Daniel Lawler/ Commissioner

O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00021099	12/26/13	00575	CASA PAYROLL SERVICE	PAYROLL SERVICES	Open	1,277.10	0.00
00022428	12/30/13	18832	ONE CALL CONCEPTS, INC	ONE CALL MESSAGES	Open	58.14	0.00
00022517	12/30/13	00166	SHORE TRUEVALUE HARDWARE	LANTERN/MISC SUPPLIES	Open	133.15	0.00
00022572	12/30/13	18091	SYSTEMS FOR YOU , INC	ON SITE COMPUTER SERVICE	Open	140.00	0.00
00023059	12/31/13	00138	GOODYEAR AUTO SERVICE CENTER	SERVICE ON CAR #32	Open	136.37	0.00
00023262	12/26/13	18732	WITMER PUBLIC SAFETY GROUP	FD HOSE	Open	139.00	0.00
00023323	12/26/13	18168	RICHARD B. HIRSCH	MILEAGE REIMBURSEMENT-JIF	Open	174.02	0.00
00023324	12/30/13	10531	C & D SALES	JACKETS - CONSTRUCTION DEPT	Open	205.80	0.00
00023615	12/26/13	00986	NJ POLICE/TRAFFIC OFFICERS AS.	ANNUAL DUES	Open	35.00	0.00
00023622	12/31/13	10822	DIVISON OF CRIMINAL JUST. ACA	INTERNAL AFFAIRS COURSE - JB	Open	150.00	0.00
00023623	12/30/13	18955	INVESTECH	PROF SERVICE - INVESTIGATION	Open	10,995.45	0.00
00023861	12/30/13	18272	LOWES/HOME IMPROVMENT WAREHSE	SIGNS FOR PW BUILDING	Open	8.31	0.00
00023895	12/26/13	01046	HOME DEPOT	SHOP SUPPLIES	Open	306.50	0.00
00023935	12/26/13	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	426.74	0.00
00023937	12/26/13	18818	NEW ALBERTSONS INC	SUPPLIES FOR TREE LIGHTING	Open	228.15	0.00
00023949	12/30/13	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	48.99	0.00
00023950	12/30/13	00148	SOUTH JERSEY WELDING	CYLINDER RENTS - FD	Open	90.01	0.00
00023973	12/26/13	18459	CITY OF MARGATE	SHARED SERVICE - MECHANIC	Open	550.00	0.00
00023991	12/26/13	01034	CLEGG'S GARAGE	VEHICLE MAINTENANCE L-37-DUMP	Open	1,827.15	0.00
00023992	12/26/13	19022	NAPA AUTO PARTS	MOTOR VEHICLE PARTS	Open	121.84	0.00
00024051	12/30/13	18804	UNIFIRST CORPORATION	PW UNIFORM EXPENSE	Open	447.10	0.00
00024053	12/30/13	18998	WASTE MANAGEMENT OF NJ, INC	DUMPSTER - PW YARD	Open	187.33	0.00
00024054	12/30/13	00927	HUBER LOCKSMITHS	RE-KEY PW OFFICE	Open	112.75	0.00
00024055	12/30/13	10760	CHARLES CAUFF T/A	QTRLY INSPECT 14TH ST PUMP STA	Open	75.00	0.00
00024056	12/30/13	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	1,688.25	0.00
00024061	12/30/13	18804	UNIFIRST CORPORATION	PW UNFIORM EXPENSE	Open	343.65	0.00
00024063	12/30/13	10531	C & D SALES	OEM JACKETS/HATS	Open	261.60	0.00
00024082	12/31/13	00927	HUBER LOCKSMITHS	INSTALL HES ELECTRIC STRIKE-PD	Open	566.00	0.00
00024101	12/31/13	18969	SJ MUNICIPAL TAX CONSULTING	TAX CONSULTING SERVICES	Open	137.50	0.00
00024181	12/26/13	19009	FLEISHMAN DANIELS LAW OFFICES	PROFESSIONAL SERVICES - LEGAL	Open	1,032.00	0.00
00024183	12/26/13	18779	PARKER MCCAY P.A.	PROFESSIONAL SERVICES - LEGAL	Open	4,987.50	0.00
00024184	12/26/13	01334	TREASURER, STATE OF NEW JERSEY	MARRIAGE LICENSE FEES-4TH QTR	Open	25.00	0.00
13-00013	01/16/13	10576	VERIZON WIRELESS	WIRELESS AIR CARDS- ASSESSOR	Open	40.01	0.00
13-00020	01/25/13	19004	MODERN GROUP P.S.	SERVICE ON 5 GENERATORS	Open	2,193.75	0.00
13-00116	08/05/13	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JULY-DEC	Open	1,239.00	0.00
13-00146	10/04/13	18732	WITMER PUBLIC SAFETY GROUP	JANESVILLE PBI MAX PANTS	Open	779.00	0.00
13-00150	10/16/13	18330	WATERWORKS SUPPLY COMPANY	2 MUELLER A-421 FIRE HYDRANTS	Open	3,916.60	0.00
13-00167	12/10/13	18816	SERVICE TIRE TRUCK CENTER	TIRES FOR LADDER 34	Open	1,674.57	0.00
13-00169	12/12/13	10632	VCS ELECTRONICS SYSTEMS	REMOVE/INSTALL LUMINAIRE	Open	425.00	0.00
Total Purchase Orders: 40				Total P.O. Line Items: 61	Total List Amount: 37,183.33	Total Void Amount: 0.00	

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	3-01	31,921.09	0.00	31,921.09	0.00
Utility Department	3-09	1,345.64	0.00	1,345.64	0.00
Year Total:		33,266.73	0.00	33,266.73	0.00
WATER AND SEWER CAPITAL	C-08	3,916.60	0.00	3,916.60	0.00
Total of All Funds:		37,183.33	0.00	37,183.33	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

2001 GO Bond Interest \$18,200.00

UTILITY FUND:

UNEMPLOYMENT FUND:

RECREATION FUND:

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$55,383.33