

BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
March 23, 2016 @ 4:30 pm

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

1. *Flag Salute*
2. *Meeting called to order- OPMA notice announced*
3. *Mayor- Emergency exit announcement/Public Speaking time limit*
4. *Approval of Minutes- 2/17/16 regular meeting and workshop 3/10/16*
5. *ORDINANCES (2nd Reading / Public Comment)*
 - 02016-04 An Ordinance Amending Chapter 161-Vehicles and Traffic of the Code of the Borough of Longport as it Pertains to Parking on Atlantic Avenue*
6. *ORDINANCES (1ST Reading/Introduction - 2nd Reading scheduled for April 20)*
 - 02016-05 Amending Chapter 111 Licenses (Farmer's Market)*
 - 02016-06 Amending Chapter 167-Zoning as it Pertains to Bayfront Bulkhead Height*
 - 02016-07 Amending Chapter 161- Vehicles and Traffic as it Pertains to Parking on Atlantic Avenue*
 - 02016-08 Amending Chapter 161- Vehicles and Traffic as it Pertains to Handicap Parking*
 - 02016-09 Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank*
 - 02016-10 Amending Chapter 111 Licenses (Community Center)*
7. *Public comment/question on any resolution listed on this agenda-limit to 3 minutes/person*
8. **RESOLUTIONS**
 - R2016-20 Award of Contract- Associates for Life Enhancement*
 - R2016-21 Establishment of an Emergency "No Parking" area along Atlantic Ave –SW Corner of 24th to Margate City Line- South side*
 - R2016-22 Authorizing Application for Tonnage Grant Reporting Year 2015*
 - R2016-23 Change Order for Interlocal Services Agreement with the City of Ventnor for Sharing Construction Code Officials*
 - R2016-24 Authorizing Contracts with Certain Approved Cooperative Pricing Agreements for Contracting Units (Purchase of 2015 Chevy Caprice)*
 - R2016-25 Approval of Change Order Number 2-Final for Installation of a Stormwater Pumping Station 34th Ave at Amherst Ave*
 - R2016-26 AWARD OF CONTRACT- Michael Angerman Landscaping, INC for 2016 and 2017 Lawn Care and Spring Clean Up*
 - R2016-27 AWARD OF CONTRACT- Tactical Public Safety for the Upfitting and Lighting Equipment*
 - R2016-28 Authorize Introduction of Year 2016 Municipal Budget*
 - R2016-29 Local Unit Budget Examination*
 - R2016-30 Authorizing the Budget to be Read by Title Only*
 - R2016-31 Establishment of An Emergency "No Parking" Area, Closure and Detouring of Winchester Avenue During Construction*
 - R2016-32 Establishing a Change Fund for the Beach Fee Program*
 - R2016-33 Authorizing Auction of Lost/Recovered Property*
 - R2016-34 Renewing and Extending the 2014 Beach Vending License for the 2016 Season and Amending the Schedule of Products and Prices*
 - R2016-35 Amending R2015-115 Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Appraisal Services with J.P. Bainbridge and Associates*
 - R2016-36 Authorizing the Borough of Longport to Award a Concession Agreement with an Electronic Seller and Distributor of City Beach Badges*
 - R2016-37 Designating the Areas and Times Permitting the Sport of Surfing and Surf Riding Within the Borough of Longport*

R2016-38 Designating Beach Locations in the Borough of Longport for Use in Launching and Retrieving of Kayaks on Borough Beaches

R2016-39 Designating the Bathing Season and the Guarded Beaches Including Authorized Staffing in the Borough of Longport

R2016-40 Approving the Application of the Longport Volunteer Fire Department for Conducting a Coin Drop on Ventnor Ave, a County Road

R2016-41 Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Special Litigation Counsel.

- 9. Bill pay list + Financial Report Summary**
- 10. Commissioners Reports**
- 11. Public Comment**
- 12. Adjournment**

Posted: 3-18-16 revised:

DRAFT

BOROUGH OF LONGPORT
COMMISSION MEETING

March 23, 2016

4:30 pm

PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH THE LAW.

Flag Salute- Meeting called to order.

Open Public Meeting Announcement

Roll Call – Mayor Nicholas Russo, Commissioner Jim Leeds and Commissioner Dan Lawler. Also present: Solicitor Agnellini, Engineer Carter, Municipal Clerk Strawder, CFO Kelly, Zoning, OEM and Deputy Fire Chief Bruce Funk, and Deputy Clerk Kyle.

Mayor Russo – Did not announce fire exit announcement and public speaking time limit – no one present from the public at that time.

Approval of minutes for the 2/17/16 regular and 3/10/16 workshop commission meeting. Commissioner Leeds made a motion to accept the minutes. Commissioner Lawler seconded the motion. ALL IN FAVOR – ALL AYES - none opposed.

*The following ordinance had a second reading and public hearing:
Public Hearing on ordinance:*

O2016-04 an Ordinance Amending Chapter 161 – Vehicles and Traffic of the Code of the Borough of Longport as it Pertains to Parking on Atlantic Avenue

There was no public comment.

Mayor Russo made a motion to approve, with a second by Commissioner Lawler. Roll Call Vote: Mayor Russo – Yes, Commissioner Leeds – Yes, and Commissioner Lawler – Yes. ALL YES. None opposed.

The following ordinances were introduced for a first reading, with a second reading and public hearing scheduled for April 20, 2016:

Introduction/ First Reading of Ordinances:

O2016-05 An Ordinance Amending Chapter 111 Licenses (Farmers Market) -

Mayor Russo made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

O2016-06 An Ordinance Amending Chapter 167- Zoning as it Pertains to Bayfront Bulkhead Height - Engineer Carter discussed the ordinance. Commissioner Lawler made a motion to approve, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

O2016-07 An Ordinance Amending Chapter 161 –Vehicles and Traffic of the Code of the Borough of Longport as it Pertains to Parking on Atlantic Avenue - Mayor Russo made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

O2016-08 An Ordinance Amending Chapter 161 –Vehicles and Traffic of the Code of the Borough of Longport as it Pertains to Handicap Parking - Mayor Russo made a motion to approve, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

O2016-09 An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank - CFO Kelly discussed the ordinance. Commissioner Leeds made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

O2016-10 An Ordinance Amending Chapter 111 – Licenses (Community Center) - Mayor Russo made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

The public was asked if it had any questions or comment on the resolutions listed on the agenda. There was no public comment.

Resolutions:

R2016-20 Award of Contract – Associates for Life Enhancement – Mayor Russo made a motion to approve, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-21 Establishment of an Emergency “No Parking” area along Atlantic Avenue – SW Corner of 24th to Margate City Line – South Side – Mayor Russo made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-22 Authorizing Application for Tonnage Grant Reporting Year 2015 – CFO Kelly discussed the resolution. Commissioner Leeds made a motion, with a second by Mayor Russo: ALL IN FAVOR – YES. None opposed.

R2016-23 Change Order for Interlocal Services Agreement with the City of Ventnor for Sharing Construction Code Officials – Mayor Russo and CFO Kelly discussed the resolution. Commissioner Lawler made a motion, with a second by Mayor Russo: ALL IN FAVOR – YES. None opposed.

R2016-24 Authorizing Contracts with Certain Approved Cooperative Pricing Agreements for Contracting Units (Purchase of 2015 Chevy Caprice) – Mayor Russo discussed the resolution. Mayor Russo made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-25 Approval of Change Order Number 2 – Final for Installation of a Stormwater Pumping Station 34th Avenue at Amherst Avenue – Engineer Carter discussed the resolution. Commissioner Lawler made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-26 Award of Contract – Michael Angerman Landscaping, Inc. for 2016 and 2017 Lawn Care and Spring Clean UP – CFO Kelly discussed the resolution. Commissioner Lawler made a motion, with a second by Mayor Russo: ALL IN FAVOR – YES. None opposed.

R2016-27 Award of Contract – Tactical Public Safety for the Upfitting and Lighting Equipment – Mayor Russo discussed the resolution. Mayor Russo made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-28 Authorize Introduction of Year 2016 Municipal Budget – CFO Kelly read Sheet 2 of the budget into the record as part of the introduction of the 2016 Municipal Budget. Kelly added that resolution would be published on April 8, 2016 as a correction to the resolution and that the public hearing is scheduled to be held April 20, 2016 at 4:30 pm. Mayor Russo made a motion with the change noted, with a second by Commissioner Leeds: ROLL CALL VOTE – Mayor Russo – YES, Commissioner Leeds – YES and Commissioner Lawler - Yes. None opposed.

R2016-29 Local Unit Budget Examination – Clerk Strawder noted two changes to the resolution that 2013 should be 2016 and that “section b” should not be there. Commissioner Leeds made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-30 Authorizing the Budget to be Read by Title Only – Commissioner Leeds made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-31 Establishment of An Emergency “No Parking” Area, Closure and Detouring of Winchester Avenue During Construction – Mayor Russo discussed the resolution. Engineer Carter noted that the agenda needed to be changed to show Atlantic Avenue. Mayor Russo made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-32 Establishing a Change Fund for the Beach Fee Program – Mayor Russo made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-33 Authorizing Auction of Lost/Recovered Property – Clerk Strawder discussed the resolution. Commissioner Lawler made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-34 Renewing and Extending the 2014 Beach Vending License for the 2016 Season and Amending the Schedule of Products and Prices – Solicitor Agnellini discussed the resolution. Mayor Russo made a motion to table the resolution, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-35 Amending R2015-115 Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Appraisal Services for J.P. Bainbridge and Associates – CFO Kelly discussed the ordinance and Solicitor Agnellini also discussed. Commissioner Leeds made a motion, with a second by Mayor Russo: ALL IN FAVOR – YES. None opposed.

R2016-36 Authorizing the Borough of Longport to Award a Concession Agreement with an Electronic Seller and Distributor of City Beach Badges – Solicitor Agnellini discussed the resolution. Commissioner Leeds made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-37 Designating the Areas and Times Permitting the Sport of Surfing and Surf Riding Within the Borough of Longport – Mayor Russo made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-38 Designating Beach Locations in the Borough of Longport for Use in Launching and Retrieving of Kayaks on Borough Beaches – Mayor Russo made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-39 Designating the Bathing Season and the Guarded Beaches Including Authorized Staffing the Borough of Longport – Mayor Russo made a motion, with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed.

R2016-40 Approving the Application of the Longport Volunteer Fire Department for Conducting a Coin Drop on Ventnor Ave., a County Road – Mayor Russo discussed the resolution. Mayor Russo made a motion, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

R2016-41 Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Special Litigation Counsel – Solicitor Agnellini discussed the resolution. Commissioner Leeds made a motion to approve, with a second by Mayor Russo: ALL IN FAVOR – YES. None opposed.

Bill Pay List and Financial Report Summary –

Commissioner Leeds asked if there were any questions on the bill pay list. There were none. Commissioner Leeds made a motion to approve the bill pay list, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None Opposed. Commissioner Leeds then read the Financial Report Summary into the record. He asked if there were any questions on the financial summary. There were none. Commissioner Leeds made a motion to approve, with a second by Commissioner Lawler: ALL IN FAVOR – YES. None opposed.

Commissioners' Reports –

Mayor Russo provided an update on the farmers market. He also discussed a partnership with AtlantiCare to provide UV awareness bracelets with beach tag sales.

Commissioner Leeds discussed an initiative for a green office policy and that he supported it. He also discussed proposed work by South Jersey Gas in the borough.

Commissioner Lawler discussed library service options in the borough and wished to discuss it further at the next workshop meeting.

Public Comment –

The public comment section of the meeting was opened for the public. No one wished to speak.

With no further business to discuss, Commissioner Lawler made a motion to adjourn with a second by Commissioner Leeds: ALL IN FAVOR – YES. None opposed. The meeting was adjourned at 5 pm.

DRAFT