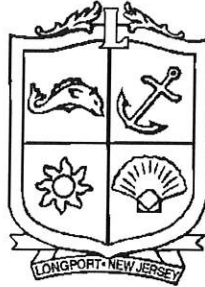


Posted: 5/31/2020

Revised:

 **DRAFT**



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING**

June 3, 2020

4:00 pm

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on May 31, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. On March 9, 2020 the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to NJSA App.A:9-33 et seq. and Public Health Emergency as contemplated by NJSA 26:13-1 et seq, which action invoked the authority and powers contemplated by NJSA 26:13. The Governor has placed specific limitations on public gatherings and requires social distancing. As a result, and due directly to the COVID-19 Pandemic, this meeting of June 3, 2020, is being held via electronic communications only, specifically teleconference, and the public is invited to attend the meeting by calling **(425) 436-6368** and using the following access code: **779021**. The public will have the ability to ask questions and comment during the Public Comment sections on the agenda. All of the aforesaid complies with N.J.S.A. 10:4-6 et seq., known as the "Senator Byron M. Baer Open Public Meetings Law" and N.J. S.A. 40:69-A-179.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Mayor Russo – Emergency Exits
4. Mayor Russo
5. Commissioner Leeds
6. Commissioner Lawler
7. Engineer
8. Solicitor
9. Municipal Administrator
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 5/31/2020

Revised:

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JUNE 3, 2020 REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
June 3, 2020**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on May 31, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. On March 9, 2020 the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to NJSA App.A:9-33 et seq. and Public Health Emergency as contemplated by NJSA 26:13-1 et seq, which action invoked the authority and powers contemplated by NJSA 26:13. The Governor has placed specific limitations on public gatherings and requires social distancing. As a result, and due directly to the COVID-19 Pandemic, this meeting of June 3, 2020, is being held via electronic communications only, specifically teleconference, and the public is invited to attend the meeting by calling **(425) 436-6368** and using the following access code: **779021**. The public will have the ability to ask questions and comment during the Public Comment sections on the agenda. All of the aforesaid complies with N.J.S.A. 10:4-6 et seq., known as the "Senator Byron M. Baer Open Public Meetings Law" and N.J. S.A. 40:69-A-179. Official action may be taken at this meeting.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Mayor- Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes- May 20, 2020, Workshop Meeting and the May 20, 2020, Regular Commission Meeting. Minutes have been previously distributed for Commissioners' Review.
6. **ORDINANCES – SECOND READING/ PUBLIC HEARING:**
Public Comment – Limited to 3 Minutes per Person, please state name and address.
 - **O2020-04** – An Ordinance Amending the Salaries, Wages and Compensation in Year 2020 for Seasonal Employees and Certain Temporary Employees.
7. **ORDINANCES – FIRST READING/ INTRODUCTION. A second reading and public hearing is scheduled to be held on June 17, 2020, following the 4 pm workshop meeting.** Due to the COVID-19 Pandemic this meeting may be held via Teleconference. Members of the Public

May Comment on this Ordinance by calling [\(425\) 436-6368](tel:4254366368) and using the following access code: [779021](tel:779021).

- **O2020-05** – An Ordinance Amending Ordinance 2019-22 Authorizing the Salaries, Wages and Compensation in the Year 2020 for Employees not Covered by Previous Ordinance or Union Contract

8. RESOLUTIONS

Public Comment – Limited to 3 Minutes per Person, please state name and address.

- **R2020-76** – A Resolution Authorizing a Change Order to an Informal Bid Contract to A.C. Schultes, Incorporated of Woodbury, NJ, for Improvements to Well Number 1 at the Public Works Complex – 31st and Devon Avenues
- **R2020-77** – A Resolution Authorizing the Disposal of Surplus Property - GovDeals
R2020-78 – A Resolution Award of Contract to M. Walley Concrete Contractor, 103 Arlington Avenue, Linwood, NJ 08221, for the Replacement of the Steps at the Firehouse at 2301 Atlantic Avenue
- **R2020-79** - A Resolution Award of Contract to Allied Elevator, 1602 Hylton Road, Pennsauken, NJ 08110, for the Yearly Maintenance of Borough of Longport Elevator at Longport Borough Hall

9. Bill Pay List

10. Commissioners' Reports

11. Engineer's Report

12. Solicitor's Report

13. Municipal Administrator's Report

14. Public Comment

15. Adjournment

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
ORDINANCE #2020-04
AN ORDINANCE AMENDING THE SALARIES, WAGES AND
COMPENSATION IN YEAR 2020 FOR SEASONAL EMPLOYEES AND
CERTAIN TEMPORARY EMPLOYEES**

WHEREAS, the Borough of Longport has established the following salaries for specific employees;

NOW THEREFORE, the salaries are heretofore established for 2020 as follows:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY:

Seasonal (Hourly)	
Recreation Supervisor	\$18.00 – \$ 25.00
Beach Tag Supervisor	\$10.30 – \$18.00
Beach Tag Inspectors	\$10.30
Tennis Court Attendants	\$10.30

DEPARTMENT OF PUBLIC WORKS AND WATER/SEWER UTILITY:

Seasonal Help\hourly	\$10.30 – \$15.00
----------------------	-------------------

Seasonal employees will be engaged annually.

Seasonal employee working in classifications that are governed by an hourly rate range will be placed on that range by the concurrence of the responsible Commissioner.

Service as a tennis court attendant or beach tag inspector will be cumulative for purpose of determining years of Borough service.

Temporary part-time workers shall not be engaged for greater than 750 hours per year.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

1 ST READING / INTRODUCTION – 5/20/2020			PUBLICATION: 5/23/2020			
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo	X		X			
Leeds			X			
Lawler		X	X			
X-indicates vote NV-not voting AB. – Absent						

2 ND READING/PUBLIC COMMENT – 6/3/2020			Publication:			
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. – Absent						

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

Monica Kyle, Municipal Clerk

SIGNATURE PAGE FOR ORDINANCE 2020-04

1st Reading/Introduction: 5/20/2020
Publication: 5/23/2020
2nd Reading/Public Hearing: 6/3/2020
Publication:

Monica Kyle, Municipal Clerk

MAYOR NICHOLAS M. RUSSO

COMMISSIONER JAMES P. LEEDS, Sr.

COMMISSIONER DANIEL J. LAWLER

BOROUGH OF LONGPORT
ORDINANCE 2020-05

***AN ORDINANCE AMENDING ORDINANCE 2019-22 AUTHORIZING THE SALARIES, WAGES AND
COMPENSATION IN YEAR 2020 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION
CONTRACTS***

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2020.

All amounts are annual unless otherwise noted and shall not exceed the following:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

COMMISSIONER	12,859
POLICE CHIEF	134,521.70

OFFICE OF THE BOROUGH CLERK

MUNICIPAL ADMINISTRATOR	40,000 TO 75,000 or 20.00 to 50.00
BOROUGH CLERK	45,000 TO 70,000
DEPUTY BOROUGH CLERK	1,000 TO 10,000
REGISTRAR	3,443
DEPUTY REGISTRAR	1,682
ALTERNATE DEPUTY REGISTRAR	536
MUNICIPAL COURT JUDGE	12,000 TO 17,500
PROSECUTOR	11,094
DEPUTY COURT ADMINISTRATOR	45,000 TO 55,000
EMERGENCY MANAGEMENT COORDINATOR	3,000 TO 5,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,500 TO 2,900
PLANNING BOARD ADMINISTRATIVE OFFICER	1,653
PLANNING BOARD RECORDING SECRETARY	1,653
ZONING/CODE OFFICER	45,000 TO 70,000
CLERK TYPIST (HOURLY)	10.00 TO 19.00
COMPLIANCE INSPECTORS (HOURLY)	16.82 to 26.44 or 35,000 to 55,000
UNIFORM CONSTRUCTION CODE COORDINATOR	45,000 TO 70,000
FIRE CHIEF	7,105
ASSISTANT FIRE CHIEFS	4,755
FIRE CAPTAINS	1,997
FIRE LIEUTENANTS	908
UNIFORM FIRE OFFICIAL	1,752
EMS Director	908
UNIFORM FIRE INSPECTOR	292
FIRE DEPT STIPEND	UP TO 2,250
COMMUNITY RATING SYSTEM DIRECTOR	3,000 TO 5,000
SPECIAL LAW ENFORCEMENT OFFICER I & II	10.00 TO 26.00
ADMINISTRATIVE ASSISTANT-POLICE DEPT	20.00 TO 28.00
DOG LICENSE OFFICIAL	1,072

BEACH PATROL

CHIEF	19,000 to 28,000
CAPTAIN (MAXIMUM OF 85 DAYS)	160.00- 211.73*
BOAT HOUSE MAINTENANCE	156.18-162.00 PER DAY **

* INCLUDES CPR AND FIRST AID STIPEND OF \$3.00 PER DAY. EXCLUDES \$7.00 PER DAY FOR WORKING THROUGH LABOR DAY.

** THE LIFEGUARD FORCE, INCLUDING THE OFFICERS LIMITED TO 120 BOATHOUSE MAINTENANCE DAYS IN TOTAL.

ANY OFFICERS AND LIFEGUARDS EMT-CERTIFIED MUST USE HIS/HER EMT SKILL AND TRAINING IN EVENT OF A BEACH EMERGENCY, MAY RECEIVED AN ADDITIONAL STIPEND OF \$450, IF THE INDIVIDUAL WORKS A MINIMUM OF 40 DAYS IN THE 2020 SEASON.

DEPARTMENT OF REVENUE AND FINANCE

COMMISSIONER	12,859
CHIEF FINANCIAL OFFICER	50,000 TO 90,000
TAX ASSESSOR	10,000 TO 18,000
TAX COLLECTOR	50,000 to 65,000
DEPUTY TAX/UTILITY COLLECTOR	1,000 to 10,000
MEL/JIF COMMISSIONER	10,236
ALTERNATE PAYROLL CLERK	1,072
QUALIFIED PURCHASING AGENT	3,387
Ⓢ REASSESSMENT COORDINATOR	9,000 TO 12,360
Ⓢ FIELD ASSESSOR-REASSESSMENT	5,150

Ⓢ **NOT REQUIRED EVERY YEAR**

DEPARTMENT OF PUBLIC WORKS

COMMISSIONER	12,859
LICENSE HOLDER	14,419
SUPERINTENDENT	34.00-38.00
WATER UTILITY & PUBLIC WORKS (HOURLY)	
ADMINISTRATIVE ASSISTANT	20,800 TO 45,000
Laborer (as needed)	10.00 to 13.00

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters/EMT's of the Longport Volunteer Fire Department. Those criteria shall be presented to the Director of Public Safety and Public Affairs on an annual basis for the Director's approval. In no event shall any such stipend paid

by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payments of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$2250.

SECTION V: EMS Duty Crew Stipends: May 22 – September 6 (or on an as needed basis)

The following stipends will be paid on a bi-weekly or monthly basis. All stipends will be in compliance with the EMS Duty Crew SOP. The range for the following titles are as follows per shift:

- Driver: Non Firefighter - \$ 75.00 - \$150.00
- Certified FFI by NJ Division of Fire Safety -\$75.00 - \$ 150.00
- EMT: Non Firefighter -\$75.00 - \$ 150.00
- Certified FFI by NJ Division of Fire Safety - \$75.00 - \$ 150.00

*The cumulative amount for any paid fire department stipend and/or duty crew may not exceed \$17,235.00 per year.

All ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

Vote on First Reading:

Publication Date:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote NV-not voting AB. - Absent						

Vote on Second Reading:

Publication Date:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport
Signature page for Salary Ordinance 2020-05
Page 4 of 4

Monica Kyle, RMC, CMR
Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020 – 76
AUTHORIZING A CHANGE ORDER TO AN INFORMAL BID CONTRACT TO
A.C. SCHULTES, INCORPORATED OF WOODBURY, N.J.
FOR IMPROVEMENTS TO WELL NUMBER 1
AT THE PUBLIC WORKS COMPLEX - 31st and Devon Avenue

WHEREAS, the Borough of Longport previously awarded without Public Advertising in conformance with the Local Public Contracts Law (40A:11-3) an informal Contract in the amount of **\$25,330.00** with A.C. Schultes, Incorporated for Improvements to Well Number 1; and

WHEREAS, during the course of the work the Contractor encountered an unanticipated condition that prevented operation of the new motor and pumping equipment; and

WHEREAS, the Contractor has provided communications with the Borough explaining the factual circumstances which necessitate the issuance of said change order; and

WHEREAS, after meeting with the Municipal Administrator, Municipal Solicitor, and Municipal Engineer, the Contractor has agreed to perform certain additional work, including but not limited to, cleaning and televising of the well along with reinstallation of the pumping equipment with an assurance that the work will be successfully completed for a fixed fee of not more than \$14,669.00; and

WHEREAS, the issuance of this Change Order will result in 58% increase in the original contract amount awarded under Resolution 2020-40, dated February 19, 2020; and

WHEREAS, it is the recommendation of the Municipal Administrator, Municipal Solicitor, and Municipal Engineer that the Governing Body approve this Change Order with the understanding that, should the reinstallation of the new pumping equipment be performed and not be reasonably functional, the Contractor shall not be entitled to any monies, including the original Contract Amount.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby approves a Change Order to the Original Informal Amount of **\$25,330.00** for the additional amount of **\$14,669.00** bringing the Total Adjusted Contract Amount to **\$39,999.00**. and

BE IT FURTHER RESOLVED that a Notice of this Change Order shall be published in the Official Newspaper indicating the additional amount of the expenditure, the original contract price, the additional nature of the work, and why it is necessary to expend the additional funds; and

BE IT FURTHER RESOLVED the Municipal Clerk shall report to the Director of the N.J. Division of Community Affairs on an Appendix to the Borough's Annual Budget on a Form provided by the Director; and

BE IT FURTHER RESOLVED that a Certificate of Availability of funds is hereby attached to this Resolution.

RECORDED VOTE OF GOVERNING BODY						
Commissioner	Motion	Second	Aye	Nay	Not Voting	Absent
RUSSO						
LAWLER						
LEEDS						

x-indicates vote NV-not voting AB-absent MOT-motion SEC-Second

Adopted: 6/3/2020

MONICA A. KYLE, RMC
MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: A.C. SCHULTES, INC.

FOR: IMPROVEMENTS TO WELL NO. 1

IN THE AMOUNT OF: FOURTEEN THOUSAND SIX HUNDRED AND SIXTY-NINE DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 14,669.00

ACCOUNT(S): 0-09-55-502-028

TOTAL AMOUNT OF CONTACT: \$ 39,999.00

Amount Certified by this Certification: \$ 14,669.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

X PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION:

YRS: _____ AMT: \$ _____

Date: June 2, 2020

Chief Financial Officer: Jenna Kelly

Resolution # 2020-76

**BOROUGH OF LONGPORT
RESOLUTION 2020-77
A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, the Borough of Longport is the owner of certain surplus property: and

WHEREAS, the property is no longer needed for public use; and

WHEREAS, the Governing Body of the Borough of Longport is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport, County of Atlantic, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold attached as Exhibit A:
- (5) The Borough of Longport reserves the right to accept or reject any bid submitted.

06/3/2020 RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION:
6/3/2020

/s/ MONICA A. KYLE, MUNICIPAL CLERK

EXHIBIT A

INV #	DESCRIPTION	SERIAL NUMBER
1	2003 FORD F-250 TRUCK	VIN # 1FTNF21L33ED84288
1	1995 FORD DUMP TRUCK	VIN # 1FDYF80E4SVA48128
1	1995 4WD CASE BACKHOE	#JYG0208138

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020 -78

AWARD OF CONTRACT TO
M. WALLEY CONCRETE CONTRACTOR
103 ARLINGTON AVENUE
LINWOOD, NJ 08221
FOR THE
REPLACEMENT OF THE STEPS AT THE FIREHOUSE
At 2301 Atlantic Avenue

WHEREAS, the Fire Department received two informal bids for the **REPLACEMENT OF THE STEPS AT THE FIREHOUSE at 2301 Atlantic Avenue**, which information is on file with the Chief financial Official; and

WHEREAS, the Administrator has reviewed the Bid Proposals and has recommended award to the apparent lowest responsible Bidder, **M. WALLEY CONCRETE CONTRACTOR**, of Linwood, New Jersey for their Total Bid Amount of **\$8,600.00**.

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the recommendation of the Administrator is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for the **REPLACEMENT OF THE STEPS AT THE FIREHOUSE at 2301 Atlantic Avenue** to **M. WALLEY CONCRETE CONTRACTOR**, for their Total Amount Bid of **\$8,600.00**; and

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

Adopted: 6/3/2020

I, **Monica Kyle, RMC Municipal Clerk** of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on June 3, 2020 and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners

MONICA KYLE, RMC MUNICIPAL CLERK

06/3/2020								RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE			
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.					
RUSSO											
LEEDS											
LAWLER											
X-Indicates Vote			NV-Not Voting		AB-Absent		MOT-Motion				
SEC-Second											

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
6/3/2020

/s/ MONICA A. KYLE, MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: M. WALLEY CONCRETE CONTRACTOR

FOR: REPLACEMENT OF STEPS AT THE FIREHOUSE

IN THE AMOUNT OF: EIGHT THOUSAND AND SIX HUNDRED DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 8,600.00

ACCOUNT(S): 0-01-26-310-082

TOTAL AMOUNT OF CONTACT: \$ 8,600.00

Amount Certified by this Certification: \$ 8,600.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%

X PERMANENT BUDGET CERTIFICATION @ 100%

_____ CONTINGENCY CERTIFICATION:

YRS: _____ AMT: \$ _____

Date: June 2, 2020

Chief Financial Officer: Jenna Kelly

Resolution # 2020-78

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020 -79

AWARD OF CONTRACT TO ALLIED ELEVATOR
1602 HYLTON ROAD, PENNSAUKEN, NJ 08110
FOR THE
YEARLY MAINTENANCE OF
BOROUGH OF LONGPORT ELEVATOR
At Longport Borough Hall

WHEREAS, the Public Works Department received one informal bid for the **Monthly Maintenance of the Borough of Longport elevator at Longport Borough Hall**, which information is on file with the Chief financial Official; and

WHEREAS, the Commissioner of Public Works has reviewed the informal Bid Proposal and has recommended award to the apparent lowest responsible Bidder, **ALLIED ELEVATOR** of Pennsauken, New Jersey for their Total Bid Amount of **\$4,680.00 per year for a contract period of two years which runs June 1, 2020 to May 31, 2021.**

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the recommendation of the Commissioner of Public Works is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for the **YEARLY MAINTENANCE OF BOROUGH OF LONGPORT ELEVATOR at Longport Borough Hall** to **ALLIED ELEVATOR** of Pennsauken, New Jersey for their Total Amount Bid of **\$4,680.00 per year**; and

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

Adopted: 6/3/2020

I, Monica Kyle, RMC CMR, Municipal Clerk of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on June 3, 2020 and that said Resolution was adopted by not less that a two-thirds vote of the members of the Longport Borough Board of Commissioners

MONICA KYLE, RMC CMR, MUNICIPAL CLERK

06/3/2020							RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE					
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.						
RUSSO												
LEEDS												
LAWLER												
		X-Indicates Vote		NV-Not Voting		AB-Absent		MOT-Motion				
		SEC-Second										

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
 6/3/2020

 /s/ MONICA A. KYLE, MUNICIPAL CLERK

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement, I Jenna Kelly, Chief Financial Officer of the Borough of Longport, NJ have ascertained that there are available sufficient uncommitted appropriations to award a contract to:

TO: ALLIED ELEVATOR
FOR: ELEVATOR MAINTENANCE

IN THE AMOUNT OF: FOUR THOUSAND SIX HUNDRED AND EIGHT DOLLARS

Funds for Certification are therefore being made available and certified against the appropriation and/or Ordinance entitled:

AMOUNT: \$ 4,680.00
ACCOUNT(S): 0-01-26-310-024
TOTAL AMOUNT OF CONTACT: \$ 4,680.00
Amount Certified by this Certification: \$ 4,680.00

_____ TEMPORARY BUDGET CERTIFICATION @ 25%
 X PERMANENT BUDGET CERTIFICATION @ 100%
_____ CONTINGENCY CERTIFICATION:

YRS: _____ AMT: \$ _____

Date: June 2, 2020

Chief Financial Officer: Jenna Kelly

Resolution # 2020-79

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00029179	06/02/20	00792	STAPLES CREDIT CARD PLAN	PRINTING OF SIGNS FOR BEACH	Open	109.81	0.00
00030019	06/01/20	00143	VITAL COMMUNICATIONS	MODIV TAPE	Open	100.00	0.00
00030329	06/02/20	AMAZ0005	AMAZON.COM SERVICES, LLC	SOAP DISPENSER/HANDWASH	Open	119.82	0.00
00031163	06/02/20	19134	PLATINUM CARWASH	CAR WASH/OIL CHANGE	Open	71.79	0.00
00031247	05/29/20	18091	SYSTEMS FOR YOU , INC	ONSITE COMPUTER SERVICE	Open	90.00	0.00
00031248	06/02/20	19046	ATLANTIC TACTICAL	POLICE DEPT SUPPLIES	Open	91.92	0.00
00031250	05/28/20	18989	BENNETT CHEVROLET	BROKEN SWAY BAR -#36	Open	218.93	0.00
00031423	05/28/20	01458	ORCHARD'S HYDRAULICS INC.	BEACH CLEANER PARTS	Open	157.40	0.00
00031424	05/28/20	10665	SAM'S CLUB	PAPER TOWELS/WATER	Open	570.41	0.00
00031426	06/02/20	19163	EASTERN SIGN CO.	SNEEZE GUARD FOR COMMUNITY BLD	Open	165.00	0.00
00031516	05/29/20	01438	GRAINGER, INC	GAS PUMP METER - PW YARD	Open	233.00	0.00
00031517	05/29/20	19286	CENTRAL JERSEY EQUIPMENT	DRIVE BELTS - BEACH GATOR	Open	229.44	0.00
00031601	05/29/20	00740	THIS AND THAT	UNIFORM - BURGAN	Open	185.00	0.00
00031602	06/02/20	18091	SYSTEMS FOR YOU , INC	ONSITE COMPUTER SERVICE	Open	90.00	0.00
00031603	06/02/20	18989	BENNETT CHEVROLET	TOW/DIAGNOSIS ENGINE NOISE -34	Open	260.00	0.00
00031605	06/02/20	19158	GUARDIAN PROTECTIVE DEVICES	POLICE DEPT EQUIPMENT	Open	117.00	0.00
00031606	06/02/20	18989	BENNETT CHEVROLET	FRONT ROTORS CUT - CAR #32	Open	236.25	0.00
00031727	05/29/20	18920	PENN JERSEY PAPER CO.	SANITIZING SUPPLIES	Open	263.25	0.00
00031859	06/02/20	19362	ATL. CO. FIREFIGHTERS ASSOC	FIREFIGHTER CLASS-VESPERTINO	Open	275.00	0.00
00031860	06/02/20	00143	VITAL COMMUNICATIONS	MODIV MASTER TAX FILE	Open	100.00	0.00
00031861	06/02/20	00166	SHORE TRUEVALUE HARDWARE	HARDWARE SUPPLIES	Open	99.93	0.00
00031862	06/02/20	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	145.29	0.00
00031863	06/02/20	18064	V.E. RALPH & SON, INC.	BEACH PATROL EMS SUPPLIES	Open	53.00	0.00
00031864	06/02/20	10499	UNITED STATES POSTAL SERVICE	REPLENISH BULK MAIL ACCT 3414	Open	1,000.00	0.00
00031865	06/02/20	19224	ARAMARK UNIFORM SERVICE	PUBLIC WORKS UNIFORM EXPENSE	Open	306.75	0.00
00031866	06/02/20	00927	HUBER LOCKSMITHS	KEYS CUT	Open	36.00	0.00
20-00004	01/09/20	18814	PACIFICO AGNELLINI	PROFESSIONAL SERVICES-LEGAL	Open	2,083.33	0.00
20-00005	01/09/20	10791	ANIMAL CONTROL OF SOUTH JERSEY	MONTHLY ANIMAL CONTROL SERVICE	Open	450.00	0.00
20-00006	01/09/20	18467	AT&T MOBILITY	POLICE MDT'S/CELL PHONE SERVIC	Open	460.43	0.00
20-00007	01/09/20	18373	COMCAST CABLE	INTERNET SERVICE- FIREHOUSE	Open	89.63	0.00
20-00008	01/09/20	18373	COMCAST CABLE	INTERNET SERVICE -BOROUGH HALL	Open	89.62	0.00
20-00011	01/09/20	18373	COMCAST CABLE	INTERNET SERVICE - POLICE DEPT	Open	135.40	0.00
20-00015	01/09/20	18869	HORIZON EYE CARE	2020 EMPLOYEE VISION COVERAGE	Open	222.00	0.00
20-00045	01/13/20	GARDE005	GARDEN STATE LABORATORIES, INC	2020 WATER TESTING SERVICES	Open	60.00	0.00
20-00051	01/14/20	AFFAN005	AFFANATO MARUT LLC	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
20-00052	01/16/20	18652	GENTILINI	FORD F250 REGULAR CAB PICKUP	Open	35,755.88	0.00
20-00096	02/20/20	18815	RICHARD CARTER	PROFESSIONAL SERVICE-ENGINEER	Open	3,000.00	0.00
20-00127	03/10/20	00277	JERSEY CAPE DIAG.TRAIN.&OPPORT	BEACH TAG ORDER 2020	Open	4,893.53	0.00
20-00146	03/18/20	18784	CONCORD ENGINEERING GROUP, INC	PROFESSIONAL SERVICES-ENGINEER	Open	19,600.00	0.00
20-00148	03/20/20	ALLRI005	ALL RISK	DISASTER RECOVERY SERVICES	Open	70,603.02	0.00
20-00193	04/21/20	CLORD005	CLORDISYS SOLUTIONS, INC.	UV DISINFECTION SYSTEM	Open	4,095.00	0.00
20-00197	04/24/20	18911	AIR & GAS TECHNOLOGIES	COVID-19 SUPPLIES	Open	780.00	0.00
20-00199	04/28/20	01107	STANDARD INSURANCE COMPANY	GROUP DENTAL INSURANCE	Open	3,036.81	0.00
20-00207	05/01/20	19434	JOLYN	WOMEN'S BEACH PATROL UNIFORMS	Open	868.00	0.00
20-00216	05/05/20	19205	STEELMAN & CO., LLC	WIRELESS CONFERENCE PHONE	Open	1,481.50	0.00
20-00218	05/05/20	18815	RICHARD CARTER	ENGINEER FOR PLANNING BOARD	Open	550.00	0.00
20-00219	05/06/20	AMAZ0005	AMAZON.COM SERVICES, LLC	FACE COVERING FOR BEACH PATROL	Open	319.80	0.00
20-00224	05/14/20	AMAZ0005	AMAZON.COM SERVICES, LLC	SAFETY SUPPLIES COVID-19	Open	467.61	0.00
20-00228	05/14/20	AMAZ0005	AMAZON.COM SERVICES, LLC	SUNSCREEN BEACH PATROL/CONTROL	Open	297.48	0.00
20-00229	05/15/20	AMAZ0005	AMAZON.COM SERVICES, LLC	MODEM FOR BEACH PATROL INTERNT	Open	138.98	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-00231	05/18/20	18762 W.B. MASON CO., INC.	HAND SANITIZER - BEACH PATROL	Open	95.92	0.00	
20-00233	05/19/20	10600 TREAS.STATE OF N.J.	ANNUAL SITE REMEDIATION FEE	Open	1,750.00	0.00	
20-00238	05/19/20	18762 W.B. MASON CO., INC.	HAND SANITIZER - BEACH PATROL	Open	89.85	0.00	
20-00240	05/20/20	19177 THE RODGERS GROUP, LLC	SUBSCRIPTION TO TRAINING MODEL	Open	2,280.00	0.00	
20-00241	05/21/20	MYSAF005 MY SAFETY SIGN.COM	SOCIAL DISTANCE SIGNS	Open	195.00	0.00	
20-00242	05/21/20	COPIE005 COPIER'S PLUS	SOCIAL DISTANCING BANNER	Open	140.00	0.00	
20-00244	05/22/20	19184 SCHNEIDER'S NURSERY	FLOWERS FOR BOROUGH PARKS	Open	2,430.00	0.00	
20-00245	05/26/20	19260 H. BARBER & SONS, INC.	PARTS FOR BEACH SWEEPER	Open	2,016.41	0.00	
20-00247	05/27/20	19250 SITE ONE LANDSCAPE SUPPLY	LANDSCAPING SUPPLIES	Open	271.81	0.00	
20-00250	05/22/20	19423 TRUAX PATIENT SERVICES	NARCAN - FIRE DEPT	Open	150.00	0.00	
20-00251	05/18/20	10805 GABRIEL GARAGE DOORS, INC	REPAIR OF AMBULANCE BAY DOOR	Open	1,800.00	0.00	
20-00252	05/29/20	18874 NJ MOTOR VEHICLE COMMISSION	TITLE/REG FOR F250 REGULAR CAB	Open	60.00	0.00	
20-00256	06/02/20	00120 SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	3,107.59	0.00	
20-00257	06/02/20	18373 COMCAST CABLE	HIGH DEF TELEVISION FIRE DEPT	Open	36.46	0.00	
20-00258	06/02/20	18614 TELESYSTEMS	MONTHLY TELEPHONE SERVICE	Open	2,667.95	0.00	

Total Purchase Orders:	65	Total P.O. Line Items:	0	Total List Amount:	173,977.33	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	117,799.20	0.00	117,799.20	0.00	0.00	117,799.20
Utility Departmen	0-09	822.25	0.00	822.25	0.00	0.00	822.25
Year Total:		118,621.45	0.00	118,621.45	0.00	0.00	118,621.45
CAPITAL FUND	C-04	55,355.88	0.00	55,355.88	0.00	0.00	55,355.88
Total of All Funds:		173,977.33	0.00	173,977.33	0.00	0.00	173,977.33

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

UNEMPLOYMENT FUND: NJ Department of Labor \$3182.73

RECREATION FUND:

ANIMAL CONTROL FUND:

TOTAL FOR ALL FUNDS.....\$177,160.06