

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, July 1, 2020 – 4:00 PM**

The meeting was called to order.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. In addition, the following statement was included: a notice of this meeting to be held in person was emailed to the Press of Atlantic City and the Current, and posted on the bulletin board and on the Borough website on June 26, 2020.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Carter, CFO Kelly and Municipal Clerk Kyle also present.

There Emergency Exit announced by Mayor Russo.

Mayor Russo:

Mayor Russo said that beginning on July 2nd, the Borough's playground can reopen. He discussed signage that needs to be placed at the playground. He noted a typo in the sign drafted by the municipal clerk. Commissioner Leeds requested that Borough Administrator Porter go over the guidelines with Recreation Supervisor Kennedy. Mayor Russo discussed several public works vehicles sold by GovDeals noting that one was picked up over the weekend. He also discussed that Mr. Anthony Vicchiarelli was handling the GovDeals program for the Borough. He added that there were numerous items that the Borough could sell via GovDeals.

Commissioner Leeds:

Nothing further to report.

Commissioner Lawler:

Nothing further to report.

Engineer:

Engineer Carter discussed the NJ Department of Environmental Protection Municipal Public Access Plan and explained that the Borough is nearing completion on the plan. He said the next step is the Beach Management Plan, which includes a New Jersey Division of Fish and Wildlife component that address natural growth and wildlife. He said there was a seven-page list of obligations that he will present to the Governing Body for review. He explained that the if the Mayor and Commissioners sign this plan that the Borough would be obligated to enforce measures discussed within that document. He discussed some of the obligations included promotion of an indoor cat program. He noted that dog enforcement is a big component, as well as other things that must be adhered to. Mayor Russo noted that the Borough's dog

regulations mirror the State's. Engineer Carter said that the Borough's Beach Management Plan would be similar to Sea Isle City's. He discussed a proposed 'prohibited area' at the 11th Avenue groin area to the Atlantic Avenue Jetty. He noted this has not yet been approved by the NJ Department of Environmental Protection.

Engineer Carter discussed progress regarding Well #4 and that he hoped to have everything prepared for bidding in the fall.

Solicitor:

Solicitor Affanato stated that Well #1 is up and running and that the well's water quality has been approved. He added that the contractor, Schultes, had submitted its final bill regarding work at Well #1.

Solicitor Affanato noted that he has been in contact with Chief Culmone and said that the police department has issued a number of citations regarding dogs on the beach.

He also discussed an inquiry received from the Longport Seaview regarding its café and placing tables on the beach. Mayor Russo discussed the pool area at the Seaview and that he would discuss this with them.

Solicitor Affanato also noted that he has had discussions with the Recreation Supervisor regarding the use of public property including the tennis and basketball courts and that a comprehensive plan needs to be developed. He noted that the Director of Public Works can develop policy and discussed the procedure for creating it. Mayor Russo discussed looking at neighboring municipalities policies and procedures.

Municipal Administrator:

Administrator Porter discussed a resolution on the regular meeting agenda that is for the HVAC repairs at the police department. He noted that during a visit an issue was found in the supervisor's office an additional \$1280 would be needed. He also said that he recently had the air quality tested and that the results were good. He added that another test would be scheduled for this month.

Administrator Porter also explained that he met with Engineer Carter and to go over the sidewalk project involving certain properties in the Borough that did not have paved sidewalks and were primarily grass areas. He said that the list needs to be reviewed to be sure it's accurate. He also noted potential issues including sprinkler systems, landscaping and trees located in the area for paving. He also discussed possible funding sources for the sidewalk project. He also mentioned the Point area and how money had been set aside for a project there, but the project has not been done and that maybe this money could be reallocated.

Engineer Carter discussed the Point area and possibly moving forward with a plan to excavate an area that the NJ DEP has defined as a dune. He explained that the area might be a good fit for a Greenacres program grant project.

Administrator Porter also noted that the pickleball nets are scheduled to be delivered tomorrow. He also discussed potentially closing off a section of 24th Avenue to allow local restaurants to expand their outdoor dining.

He also discussed opening the playground and that Public Works was preparing the signage for the area.

Administrator Porter also discussed a resolution at the regular meeting to hire someone to clean the bathrooms at the Community Building and Borough Hall to meet COVID-19 regulations. Commissioner Leeds asked if they would be cleaning at the playground. Administrator Porter addressed his question.

Administrator Porter also discussed Borough policy regarding employees who traveled out of state and quarantine requirements.

Municipal Clerk:

Municipal Clerk Kyle discussed the Primary Election scheduled for Tuesday, July 7, 2020.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Lawler, seconded by Commissioner Leeds. All in Favor – Yes. None Opposed. Meeting adjourned at 4:26 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, July 1, 2020**

The meeting was called to order with the flag salute at 4:27 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. In addition, the following statement was included: a notice of this meeting to be held in person was emailed to the Press of Atlantic City and the Current, and posted on the bulletin board and on the Borough website on June 26, 2020.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Carter, CFO Kelly, and Municipal Clerk Kyle also present.

Public speaking announcement and Emergency Exits announcement – Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion for approval of the minutes from the June 17, 2020, Workshop and Regular Commission Meeting. Mayor Russo made a motion, seconded by Commissioner Lawler, to approve the minutes of the June 17, 2020, Workshop and Regular Commission Meeting. ALL AYES- none opposed.

Public Comment or questions on listed resolutions:

There was no comment on the listed resolutions.

RESOLUTIONS

Number	Title
2020-85	A Resolution Authorizing the Donation of a 1999 GMC Jimmy to the Longport Volunteer Fire Department for Fire Fighting and Rescue Training Purposes MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
2020-86	A Resolution for a Chapter 159 – Budget Insertion for Clean Communities Program MOTION – LEEDS, SECOND- RUSSO All AYES- none opposed.
2020-87	A Resolution for Award of Contract to Action Janitorial, Inc., 210 East Black Horse Pike, Pleasantville, NJ for the Cleaning of the Bathrooms at Various Locations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

2020-88	A Resolution Change Order of Contract to Falasca Mechanical of 3329 N. Mill Road, Vineland, NJ 08360, for HVAC Repairs at the Police Department MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
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BILL PAY LIST

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Bill List of July 1, 2020. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo asked if there was a State Executive Order prohibiting fireworks displays. Solicitor Affanato said he was not aware of any. Engineer Carter noted that many displays were being canceled because of the crowds they could draw.

COMMISSIONER LEEDS

Nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler noted that he might not be available to attend the next commission meeting.

ENGINEER’S REPORT

Engineer Carter discussed potential funding for the sidewalk project in more detail. He explained that there has been funding allocated for several street projects in the Borough. He explained that if the Borough should be awarded grant monies from the State, this could free up money for the sidewalk project.

Mayor Russo discussed the fire department boat lift permit. Administrator Porter said that the application had been submitted and due to furloughs at the State, the Borough should hear about the status by August 1st, although it could be later. The costs for the lift were discussed.

SOLICITOR’S REPORT

Nothing further to report.

MUNICIPAL ADMINISTRATOR’S REPORT:

Administrator Porter explained that he has scheduled the Recreation Supervisor to attend the August 5th meeting to discuss options regarding the use of public facilities. He also discussed a possible option regarding the employees’ deferred compensation plan.

PUBLIC COMMENT

Michele Ziccardi and Delores Ziccardi of 9 South Colgate Avenue discussed the proposed sidewalk project. She noted that her property would be affected by the project and she had concerns regarding funding, location of the sidewalk, existing sprinkler systems and landscaping located in the area slated to

be paved. She asked if the homeowners would be invited to a meeting to discuss the project. She noted that there are several residents concerned about this project in the Borough, including her mother who also attended the meeting with her. She wants to be sure that their concerns are heard and addressed.

Engineer Carter explained that the sidewalk project would be funded by the municipality and addressed Ms. Ziccardi's concerns with sprinkler systems. He provided an overview of how the project would be addressed. He explained that once the Borough has a concept plan it would be provided to the homeowners affected. Mayor Russo discussed the need to address the sidewalks as a matter of public safety. Ms. Ziccardi was glad to hear that the project would not take place during the summer.

ADJOURNMENT

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

(4:42 pm)