

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
FRIDAY, NOVEMBER 19, 2021 – 9:00 AM**

The meeting was called to order.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on November 10, 2021. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and explained that public comment is not permitted during workshop meetings. He added that there are several opportunities for public comment during the regular commission meeting. He also explained the reason for the change in meeting date and location. He said that the meeting was being held on a Friday at 9 am due to the New Jersey League of Municipalities convention that was held during the week. Borough Hall staff often attend the event in order fulfill State continuing education requirements.

Administrator Porter:

Administrator Porter said that the Borough received bids for a street opening repair project and that repairs would begin within the next two weeks. He noted that once the Borough is caught up with repairs that the project would occur on an annual basis. He added that he and the CFO have begun the 2022 budget process and he planned on reviewing the budget with the Governing Body.

Administrator Porter also said that he received notice from the Beach Patrol Chief that he plans on retiring at the end of the year. He explained that the Borough will be moving forward with the hiring process for a new chief. Solicitor Affanato said he would work on an ordinance regarding the position and role of Beach Patrol Chief.

Administrator Porter also noted that the Borough's Beach Maintenance Permit has been approved by the New Jersey Department of Environmental Protection and that the Public Works Department has begun beach maintenance work.

Administrator Porter said that he is preparing the beach vending license bid information for the 2022 season. He also noted that he has been in contact with the Margate City Business Administrator regarding the shared municipal court and Atlantic County's central court system proposal.

He added that there are plans underway to hire three class one police officers for the 2022 summer season.

Borough Solicitor Affanato:

Solicitor Affanato discussed the proposed ordinance he is working on to help define the role of the Beach Patrol Chief and terms of service. He said that annual professional services contracts would be placed on the December meeting's agenda since this upcoming year's reorganization meeting will not take place on January 1st. He explained that during municipal election years the reorganization meeting must take place on January 1st.

Solicitor Affanato discussed replacing the bayside bulkhead located on Amherst Avenue at the Margate border. He said he has been in contact with the adjoining bulkhead owner to discuss replacing their section of the bulkhead. There was discussion on various options for addressing repairs including a joint proposal between the Borough and the private property owner.

Solicitor Affanato said that he met with the Public Works Department to help ensure that dune fencing was being installed according to the Borough's Beach Maintenance Permit rules and regulations. There was further discussion on the dunes.

Mayor Russo discussed memorial benches and certain challenges the Borough faces when donors select specific locations for benches. Solicitor Affanato explained that he would draft a document to inform those donating benches that specific locations cannot be guaranteed and that benches can be moved. Commissioner Leeds also discussed bench owner responsibility.

Engineer Dennis:

Engineer Dennis said that there will be a public bid opening on November 23rd for the building at Well House #4. He added that five contractors had picked up bid packets. He also discussed that the street opening repair project is underway. He provided an update on the Atlantic Avenue Project including inspection of sewer lines.

Engineer Dennis also noted that a floodgate would soon be installed at the Boat Lift located behind Borough Hall. There was discussion about installing additional lighting to the Boat Lift area. Mayor Russo also discussed installing equipment to help move a heavy pump for the boat.

Mayor Russo:

Mayor Russo said that the Borough would be donating a bench in Mr. Klinghoffer's memory. He discussed numerous donations that Mr. Klinghoffer provided to the Borough and the community in general, including local hospitals. Mayor Russo suggested having a bench dedication in March.

Commissioner Leeds:

Commissioner Leeds complimented CFO Kelly on a job well done regarding the Borough's Best Practices Inventory.

He also discussed the Atlantic Shores Offshore Wind Project and asked if the Borough responded to a letter from the Bureau of Ocean Energy Management. Solicitor Affanato responded that he did follow up on this letter with the BOEM. There was further discussion on two offshore wind projects in the area, including one that will be located off of Longport's coast and whether or not the turbines will be visible from the shore. He noted that the second installation would be located off the coast in Atlantic City.

Commissioner Lawler:

Commissioner Lawler had nothing further to discuss.

Municipal Clerk Kyle:

Municipal Clerk Kyle announced that holiday beach tags are currently for sale during regular business hours while supplies last.

Miscellaneous:

Mayor Russo stated that the Borough recently received a dividend in the amount of \$38,632 from the Atlantic County MEL-JIF.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 9:25 am.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
FRIDAY, NOVEMBER 19, 2021**

The meeting was called to order with the flag salute at 9:27 am.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on November 10, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Library Director Gerhardt, Engineer Dennis, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion for approval of the minutes from the October 20, 2021, Workshop and Regular Commission Meeting. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes. ALL AYES- none opposed.

BEST PRACTICES INVENTORY DISCUSSION – The Governing Body discussed the Best Practices Inventory.

A Second Reading/ Public Hearing was held on the following ordinances:

Ordinance O2021-18 – An Ordinance Amending Chapter 161 – Vehicles and Traffic of the Code of the Borough of Longport, Atlantic County, New Jersey, as it Pertains to Handicapped Parking.

No one wished to speak on this ordinance.

ORDINANCES:

Number	Title
2021-18	An Ordinance Amending Chapter 161 – Vehicles and Traffic of the Code of the Borough of Longport, Atlantic County, New Jersey, as it Pertains to Handicapped Parking
Purpose	The purpose of this ordinance is amend Chapter 161 to remove two handicapped parking spaces.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to Adopt Ordinance #O2021-18.

Roll Call Vote	Mayor Russo – Yes Commissioner Leeds – Yes Commissioner Lawler – Yes ALL AYES. None opposed.
----------------	---

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

RESOLUTIONS – CONSENT AGENDA (R2021-150 through R2021-156):

Number	Title
2021-150	A Resolution Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Special Labor Counsel MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-151	Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing the Disposal of Two Colt Rifles – Trade In MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-152	Adoption of the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-153	Authorizing the Transfer of Ownership of a 1986 Five-Ton Military Truck from the Borough of Longport to the Longport Volunteer Fire Department MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-154	Resolution Awarding a Professional Service Contract (Employee Assistance Program) MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-155	Authorizing Transfer of Appropriations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2021-156	Authorizing a Tax Refund Due to Overpayment MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

BILL LIST

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR'S REPORT:

Nothing further to report.

ENGINEER'S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo discussed the 2022 Beach Badge Design Contest. He announced that the entry deadline is January 21, 2022.

COMMISSIONER LEEDS

Commissioner Leeds had nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler had nothing further to report.

PUBLIC COMMENT

Bob English of 130 N. 32nd Avenue said it was difficult to hear certain members of the Governing Body and asked if they could speak into their microphones. Mr. English discussed the Borough's current agreement with Margate City regarding municipal court services. He also discussed potential savings for the Borough if it agreed to join Atlantic County's central municipal court system. He also said the Borough should look into leaving the Margate agreement early. He said the savings could be an estimated \$100,000 for Longport. The Governing Body noted that it is considering its options at this time and is waiting to see actual costs from the County. There was further discussion on this topic.

ADJOURNMENT

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

Adjournment – 9:37 am.