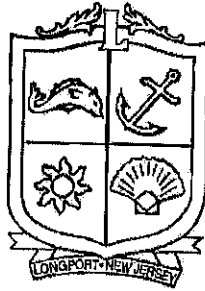


Posted: 1/14/2022

Revised:



**BOROUGH OF LONGPORT  
COMMISSION WORKSHOP MEETING**

**January 19, 2021**

**4:00 pm**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on January 14, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link:  
<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting

Application, please access it with the following link:

<https://global.gotomeeting.com/install/464810189>.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Emergency Exits
4. Swearing-In Ceremony - Thomas Kresz, Longport Beach Patrol Chief
5. Municipal Administrator
6. Borough Solicitor
7. Borough Engineer
8. Mayor Russo
9. Commissioner Leeds
10. Commissioner Lawler
11. Municipal Clerk
12. Miscellaneous
13. Adjournment

Posted: 1/14/2022

Revised:

**THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JANUARY 19, 2022 REGULAR COMMISSION MEETING:**

**BOROUGH OF LONGPORT  
COMMISSION MEETING AGENDA  
January 19, 2022**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on January 14, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

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<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting Application, please access it with the following link:  
<https://global.gotomeeting.com/install/464810189>.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes – January 5, 2022, Board of Commissioners Reorganization Meeting. Minutes have been previously distributed for Commissioners' Review.
6. **ORDINANCES – Second Reading/ Public Hearing:**
  - **O2022-01** – An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2022 for Employees Not Covered by Previous Ordinance or Union Contracts
7. **ORDINANCES - Introduction and First Reading.** A Second Reading and Public Hearing is scheduled to be held on February 9, 2022, following the 4 pm workshop meeting.
  - **O2022-02** – An Ordinance Amending Chapter 4 of the Borough of Longport Code Book
8. **RESOLUTIONS – CONSENT AGENDA – Resolutions R2022-13 through R2022-21**  
Public Comment – Limited to 3 Minutes per Person, please state name and address.
  - **R2022-13** – A Resolution Appointing a Chief of the Beach Patrol for the Borough of Longport

- **R2022-14** – A Resolution Appointing Officers of the Borough of Longport Volunteer Fire Department and Establishing Lines of Authority
  - **R2022-15** – A Resolution Appointing Members to the Longport Volunteer Fire Department
  - **R2022-16** – A Resolution Amending Resolution 2021-147 – A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey Setting the 2022 Board of Commissioners Meeting Schedule
  - **R2022-17** – A Resolution of the Borough of Longport Adopting the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021
  - **R2022-18** – Approval of Change Order Number 1, Longport Well #4 Building Construction
  - **R2022-19** – Authorizing Execution of Shared Services Agreement Rider with the Atlantic County Utilities Authority for Solid Waste, Bulky Waste, and Recycling Collection Services
  - **R2022-20** – Authorizing a Non Fair and Open Professional Services Contract with Arthur W. Ponzio Co. & Associates of Atlantic City, NJ for Professional Surveying, Planning and Engineering Services, Amherst Avenue Bulkhead Replacement at 36<sup>th</sup> Avenue
  - **R2022-21** – Resolution Amending Resolution 2021-46 Issuing a Change Order for Professional Services Contract for Longport Municipal Engineer for Year 2021
9. Bill List/ Financial Summary Report
  10. Municipal Administrator's Report
  11. Borough Solicitor's Report
  12. Borough Engineer's Report
  13. Commissioners' Reports
  14. Public Comment
  15. Adjournment

**BOROUGH OF LONGPORT  
ORDINANCE 2022-01**

***AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2022 FOR  
EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS***

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2022.

All amounts are annual unless otherwise noted and shall not exceed the following:

**DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY**

COMMISSIONER	13,542
POLICE CHIEF	150,796.79

**OFFICE OF THE BOROUGH CLERK**

MUNICIPAL ADMINISTRATOR	40,000 TO 80,000 or 20.00 to 50.00
BOROUGH CLERK	45,000 TO 75,000
DEPUTY BOROUGH CLERK	1,000 TO 10,000
REGISTRAR	3,626
DEPUTY REGISTRAR	1,771
ALTERNATE DEPUTY REGISTRAR	564
MUNICIPAL COURT JUDGE	12,000 TO 17,500
PROSECUTOR	11,684
EMERGENCY MANAGEMENT COORDINATOR	3,000 TO 5,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,500 TO 2,900
PLANNING BOARD ADMINISTRATIVE OFFICER	1,741
PLANNING BOARD RECORDING SECRETARY	1,741
ZONING/CODE OFFICER	45,000 TO 75,000
CLERK TYPIST (HOURLY)	12.00 TO 19.00
COMPLIANCE INSPECTORS (HOURLY)	16.82 to 26.44 or 35,000 to 55,000
UNIFORM CONSTRUCTION CODE COORDINATOR	45,000 TO 75,000
ZONING ASSISTANT	18.00 TO 25.00
BULDING DEPARTMENT ADMINISTRATOR	50,000 TO 95,000
FIRE CHIEF	7,483
ASSISTANT FIRE CHIEFS	5,008
FIRE CAPTAINS	2,103
FIRE LIEUTENANTS	957
UNIFORM FIRE OFFICIAL	1,845
EMS Director	957
UNIFORM FIRE INSPECTOR	307
FIRE DEPT STIPEND	UP TO 2,250
COMMUNITY RATING SYSTEM DIRECTOR	3,000 TO 5,000
SPECIAL LAW ENFORCEMENT OFFICER I & II	12.00 TO 30.00
ADMINISTRATIVE ASSISTANT-POLICE DEPT	20.00 TO 33.00
DOG LICENSE OFFICIAL	1,129
RECREATION SUPERVISOR	18.00 TO 25.00

**BEACH PATROL**

CHIEF	19,000 to 28,000
CAPTAIN (MAXIMUM OF 85 DAYS)	160.00-237.90
BOAT HOUSE MAINTENANCE	174.52 PER DAY **

\*\* THE LIFEGUARD FORCE, INCLUDING THE OFFICERS LIMITED TO 120 BOATHOUSE MAINTENANCE DAYS IN TOTAL.

ANY OFFICERS AND LIFEGUARDS EMT-CERTIFIED MUST USE HIS/HER EMT SKILL AND TRAINING IN EVENT OF A BEACH EMERGENCY, MAY RECEIVED AN ADDITIONAL STIPEND OF \$525, IF THE INDIVIDUAL WORKS A MINIMUM OF 40 DAYS IN THE 2022 SEASON.

**DEPARTMENT OF REVENUE AND FINANCE**

COMMISSIONER	13,542
CHIEF FINANCIAL OFFICER	50,000 TO 95,000
TAX ASSESSOR	12,000 TO 22,000
TAX COLLECTOR	50,000 to 75,000
DEPUTY TAX/UTILITY COLLECTOR	1,000 to 10,000
MEL/JIF COMMISSIONER	10,781
ALTERNATE PAYROLL CLERK	1,129
QUALIFIED PURCHASING AGENT	3,567
⊗ REASSESSMENT COORDINATOR	9,000 TO 12,360
⊗ FIELD ASSESSOR-REASSESSMENT	5,150

⊗ **NOT REQUIRED EVERY YEAR**

**DEPARTMENT OF PUBLIC WORKS**

COMMISSIONER	13,542
LICENSE HOLDER	15,185
SUPERINTENDENT	34.00-40.00
WATER UTILITY & PUBLIC WORKS (HOURLY)	
ADMINISTRATIVE ASSISTANT	20,800 TO 45,000
Laborer (as needed)	13.00 to 17.00

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters/EMT's of the Longport Volunteer Fire Department. A stipend may also be given for individuals who handle administrative duties through the year. Those criteria shall be presented to the Director of Public Safety

and Public Affairs on an annual basis for the Director's approval. In no event shall any such stipend paid by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payments of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$2250.

**SECTION V: EMS Duty Crew Stipends: May 1 – September 30 (or on an as needed basis)**

The following stipends will be paid on a bi-weekly or monthly basis. All stipends will be in compliance with the EMS Duty Crew SOP. The range for the following titles are as follows per shift:

- Driver: Non Firefighter - \$ 75.00 - \$160.00
- Certified FFI by NJ Division of Fire Safety -\$75.00 - \$ 160.00
- EMT: Non Firefighter -\$75.00 - \$ 150.00
- Certified FFI by NJ Division of Fire Safety - \$75.00 - \$ 160.00

The Longport Volunteer Fire Department will provide a per call stipend for all EMS Responses not part of the EMS Duty Crews. All Stipends will be in compliance with Fire Department EMS Response Plan SOP. The range for this payment for the following titles as follows:

- Driver: \$ 20.00 - \$ 45.00 per call
- Certified EMT: \$30.00 - \$ 65.00 per call
- Additional Responders on an EMS Call may receive - \$ 10.00 per call

Duty Crew Payment and EMS Call Responses Payment will be tracked by the Fire Chief and/or his designee and submitted for payment on a biweekly to monthly basis.

\*The cumulative amount for any paid fire department stipend and/or duty crew may not exceed \$17,235.00 per year.

All ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

Vote on First Reading: 1/5/2022

Publication Date: 1/10/2022

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 <sup>st</sup> Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo			X			
Leeds	X		X			
Lawler		X	X			
XX-indicates vote      NV-not voting      AB. - Absent						

Vote on Second Reading: 1/19/2022

Publication Date:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

**Borough of Longport**  
**Signature page for Salary Ordinance 2022-01**  
**Page 4 of 4**

\_\_\_\_\_  
Monica Kyle, RMC, CMR  
Municipal Clerk

\_\_\_\_\_  
Mayor Nicholas Russo

\_\_\_\_\_  
Commissioner James P. Leeds, Sr.

\_\_\_\_\_  
Commissioner Daniel Lawler

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC**

**ORDINANCE NO. 2022-02**

**AN ORDINANCE AMENDING CHAPTER 4 OF THE BOROUGH OF LONGPORT  
CODE BOOK**

NOW THEREFORE BE IT ORDAINED by the Commissioners of the Borough of Longport, County of Atlantic and State of New Jersey that Longport Code Chapter 4 shall be amended as follows:

**ARTICLE II**

**BEACH PATROL CONFIGURATION**

**§ 4-4 Composition.**

The Beach Patrol of the Borough shall consist of the following: Chief of the Beach Patrol, Lieutenant(s), lifeguards, beach tag inspectors, and such other and additional personnel as may be authorized by the Governing Body.

**§ 4-5 Departmental Assignment.**

The Beach Patrol shall operate as a division within the Department of Public Safety.

**§ 4-6 Administration of the Beach Patrol**

The Director of Public Safety is the chief administrative officer of the Beach Patrol. The Chief of the Beach Patrol is under the authority of the Director of Public Safety and Borough Administrator. The Chief is tasked with the daily administration of the Beach Patrol.

**§ 4-7 Chief of Beach Patrol; Duties; Qualifications; Term.**

**A.** Chief of Beach Patrol shall be appointed by the Director of Public Safety with the consent and approval of the Governing Body

**B.** Powers and Duties. The duties and responsibilities of the Chief of the Beach Patrol shall include:

- (1) Responsibility for the day-to-day operations of the Beach Patrol and all subordinate officers and lifeguards.



- (2) Recommending to the Director of Public Safety and the Borough Administrator suitable individuals who are qualified for promotion within the Beach Patrol.
- (3) Responsibility for the determining the qualifications of applicants for the position of lifeguard through appropriate pre-hire testing and certifying qualified applicants to the Borough Administrator.
- (4) Responsibility for ongoing training of lifeguards in lifesaving activities and techniques;
- (5) Performing those duties and responsibilities as may be prescribed by The Borough Administrator, The Director of Public Safety and/or the Governing Body;

**C. Qualifications.** The Chief of the Beach Patrol shall be qualified through skills, training, and experience, as may be determined by the Director of Public Safety to carry out the duties and responsibilities of this position. In addition, the Chief shall be certified in Cardiopulmonary Resuscitation ("CPR") and shall continue to possess a current valid certification throughout his/her term of employment.

**D. Term; Employment Status; Reappointment.** The Chief of the Beach Patrol shall be appointed for a term of three years from the date of appointment and may be removed for cause at any time during said term. Any permanent vacancy in the office, if filled, shall be filled for the unexpired term. Any reappointment shall be for a successive term of three years. The Chief shall not acquire tenure in office nor be entitled or eligible to receive the employee-benefits available to full-time employees unless required by law.

The Chief of the Beach Patrol work in accordance with the following schedule:

- (1) During the summer beach season (generally from Memorial Day through Labor Day) the Chief shall work a full-time schedule as approved by the Department Head.
- (2) During the off-season, the Chief shall work on a limited scheduled as provided by the Borough Administrator.

#### **§ 4-8 Uniforms and Equipment.**

All lifeguards as well as superior officers shall be issued appropriate uniforms and equipment sufficient to permit the performance of their duties as determined by the Borough in consultation with the Chief.

Vote on First Reading/Introduction: 1/19/2022

Publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 <sup>st</sup> Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote      NV-not voting      AB. – Absent						

Vote on Second Reading/Public Hearing 2/9/2022

Publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote      NV-not voting      AB. - Absent						

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF ADOPTION:

\_\_\_\_\_

/s/ Monica A. Kyle, RMC, MUNICIPAL CLERK

**Borough of Longport**

**Signature page for Ordinance 2022-02**

**Page 4 of 4**

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Monica Kyle, RMC, CMR

Municipal Clerk

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Mayor Nicholas Russo

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Commissioner James P. Leeds, Sr.

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Commissioner Daniel Lawler

**BOROUGH OF LONGPORT  
COUNTY OF ATLANTIC  
STATE OF NEW JERSEY  
R 2022-13**

**A RESOLUTION APPOINTING A CHIEF OF THE BEACH PATROL FOR THE BOROUGH OF  
LONGPORT**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport,  
County of Atlantic and State of New Jersey; and

THAT **Thomas M. Kresz** is hereby appointed to serve as CHIEF OF THE BEACH PATROL for  
the Borough of Longport for a term of three (3) years commencing January 1, 2022.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal  
Clerk's Office.

DATE OF  
ADOPTION:                      1-19-2022

\_\_\_\_\_  
/s/ Monica Kyle, Municipal Clerk, RMC

**BOROUGH OF LONGPORT  
RESOLUTION #2022-14**

**A RESOLUTION APPOINTING OFFICERS OF THE BOROUGH OF LONGPORT  
VOLUNTEER FIRE DEPARTMENT AND ESTABLISHING LINES OF AUTHORITY**

WHEREAS, it is necessary to organize the Fire Department and for the appointment of the Officers of the Borough's Fire Department beginning year 2022; and

WHEREAS, the Fire Chief shall have responsibility and authority to direct all aspects of the Borough of Longport's Fire Department and the Emergency Medical Services; and

WHEREAS, a line of authority is required through which the Fire Chief may delegate command and control authority and responsibilities; and

WHEREAS, command authority and supervisory responsibility shall progress through the Chief, Assistant Chiefs, Captains, and Lieutenants over all fire fighters, emergency medical technicians and other paid and unpaid volunteers;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Borough of Longport, County of Atlantic, hereby make the following appointments:

FIRE CAPTAIN	RICHARD HIRSCH (Two-year term)
FIRE CAPTAIN	CHRISTOPHER RICCIOTTI (Two-year term)
FIRE CAPTAIN	PATRICK ARMSTRONG (Two-year term)
FIRE CAPTAIN	ANTHONY VICCHIARELLI, III (Two-year term)
FIRE LIEUTENANT	JAMES LEEDS (One-year term)
FIRE LIEUTENANT	THOMAS KRESZ (One-year term)
FIRE LIEUTENANT	KEVIN BRADY (One-year term)
FIRE LIEUTENANT	DANTE VESPERTINO (One-year term)

All resolutions or parts of resolutions inconsistent herewith are hereby repealed and this resolution shall take effect immediately.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:  
01/19/2022

\_\_\_\_\_  
MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT**

**RESOLUTION #2022-15**

**A RESOLUTION APPOINTING MEMBERS TO  
THE LONGPORT VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, the Borough of Longport Board of Commissioners wish to appoint the following volunteer firefighters to the Longport Volunteer Fire Department; and

**WHEREAS**, Levon Clayton, Fire Chief, unconditionally recommends the appointments.

**NOW THEREFORE, BE IT THEREFORE RESOLVED** that following individuals are hereby appointed to the Longport Volunteer Fire Department:

1. Robert Moratti
2. Christopher Marcon
3. Nicholas Hankinson

All resolutions or parts of resolutions inconsistent herewith are hereby repealed and this resolution shall take effect immediately subject to the terms aforesaid.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:  
01/19/2022

\_\_\_\_\_  
MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT  
RESOLUTION 2022-16**

**A RESOLUTION AMENDING RESOLUTION 2021-147 - A RESOLUTION OF THE  
BOROUGH OF LONGPORT, COUNTY OF ATLANTIC, STATE OF NEW JERSEY  
SETTING THE 2022 BOARD OF COMMISSIONERS MEETING SCHEDULE**

**WHEREAS**, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Board of Commissioners of the Borough of Longport to post and maintain a schedule of the meetings of the Borough Commissioners that will be held during the year 2022; and

**WHEREAS**, resolution 2021-147 set forth the guidelines and meeting schedule for year 2022 for the Borough of Longport Board of Commissioners; and

**WHEREAS**, it has come to the Board of Commissioners' attention that the February meeting date will need to be changed;

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that Board of Commissioners 2022 Meeting Scheduled for February be amended to be held on February 9, 2022;

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Longport that the 2022 Meeting Schedule, as noted below, for the Borough Commissioners is hereby amended and the Borough Clerk is hereby authorized to:

1. Post the Schedule of Meetings, as required by law
2. Post the schedule of Meetings on the Borough of Longport Website
3. Notify the Press of Atlantic City and the Current of the schedule of meetings, as approved

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Department Heads
2. Borough of Longport Web Service Provider

I, **MONICA A. KYLE**, Borough Clerk of the **BOROUGH OF LONGPORT**, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the **Borough of Longport Board of Commissioners** held this 19th day of January 19, 2022 and in witness whereof I have hereunder set my hand and official seal on this date written.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

\_\_\_\_\_  
Monica A. Kyle, RMC  
Borough Clerk

**BOROUGH OF LONGPORT  
2022 MEETING SCHEDULE**

**WORKSHOP MEETINGS – 4:00 P.M.**

All Workshop Meetings are held at Borough Hall, 2305 Atlantic Avenue, Longport, NJ on the dates listed below. Official action **MAY BE TAKEN** at these meetings. (Meetings will be held on Wednesday unless otherwise noted)

**REGULAR/CLOSED SESSION MEETINGS IMMEDIATELY FOLLOWING WORKSHOP MEETING**

All Regular Meetings/ Closed Session Meetings are held At Borough Hall, 2305 Atlantic Avenue, Longport, NJ on the dates listed below. Official action **SHALL BE TAKEN** at said meetings. (Meetings will be held on Wednesday unless otherwise noted)

**2022 MEETING SCHEDULE  
BOROUGH OF LONGPORT**

**\*REORGANIZATION MEETING – JANUARY 5, 2022 at 4 PM**

<b>WORKSHOP MEETING 4:00 PM</b>	<b>REGULAR COMMISSION MEETING- Immediately Following Workshop Meeting</b>
	<b>*January 5, 2022 at 4 PM</b>
January 19, 2022	January 19, 2022
February 9, 2022	February 9, 2022
March 16, 2022	March 16, 2022
April 20, 2022	April 20, 2022
May 18, 2022	May 18, 2022
June 1, 2022	June 1, 2022
June 15, 2022	June 15, 2022
July 6, 2022	July 6, 2022
July 20, 2022	July 20, 2022
August 3, 2022	August 3, 2022
August 17, 2022	August 17, 2022
September 21, 2022	September 21, 2022
October 19, 2022	October 19, 2022
<b>*November 18, 2022 at 9 AM</b>	November 18, 2022
December 7, 2022	December 7, 2022
December 21, 2022	December 21, 2022



**BOROUGH OF LONGPORT**

**RESOLUTION 2022-17**

**A RESOLUTION OF THE BOROUGH OF LONGPORT ADOPTING THE  
ATLANTIC COUNTY MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN, 2021**

WHEREAS the governing body of the Borough of Longport recognizes the threat that natural hazards pose to people and property within the Borough of Longport; and

WHEREAS the Borough of Longport has worked with the County of Atlantic to prepare a multi-hazard mitigation plan, hereby known as the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Borough of Longport from the impacts of future hazards and disasters; and

WHEREAS adoption by governing body demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF LONGPORT, NEW JERSEY, THAT:

Section 1. In accordance with City rules and regulations, the governing body of the Borough of Longport adopts the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021. This plan, approved by the community, may be edited, or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in five years.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:            1-19-2022

\_\_\_\_\_  
/s/ Monica A. Kyle, RMC

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2022-18**

**APPROVAL OF CHANGE ORDER NUMBER 1**  
**LONGPORT WELL #4 BUILDING CONSTRUCTION**

**WHEREAS**, the Borough of Longport previously awarded a Contract to **MBE Mark III Electric Inc. of Madison, New Jersey** in the amount of **\$1,600,000.00** for the **Longport Well #4 Building Construction**; and

**WHEREAS**, the award of said Contract was contingent upon the execution of a change order by **MBE Mark III Electric Inc.** in the amount of **\$0.00** to balance certain bid items to the satisfaction of the Municipal Engineer; and

**WHEREAS**, **MBE Mark III Electric Inc.** has submitted Change Order #1 dated December 15, 2021 in the amount of **\$0.00** to balance certain bid items; and

**WHEREAS**, Change Order #1 does not include a request for a time extension; and

**WHEREAS**, the Project Engineer, ARH Associates, has reviewed Change Order #1 and has recommended for its approval; and

**WHEREAS**, the Municipal Engineer has reviewed Change Order #1 and concurs with the recommendation of the Project Engineer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Longport that it hereby accepts the recommendation of the Project Engineer and hereby approves and authorizes Change Order #1 in the amount of **\$0.00** for the **Longport Well #4 Building Construction** resulting in a total adjusted contract amount of **\$1,600,000.00**.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:** \_\_\_\_\_

1/19/2022

/s/MONICA KYLE, RMC

**BOROUGH OF LONGPORT**

**RESOLUTION 2022-19**

**AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT RIDER WITH THE ATLANTIC COUNTY UTILITIES AUTHORITY FOR SOLID WASTE, BULKY WASTE, AND RECYCLING COLLECTION SERVICES.**

**WHEREAS**, the Atlantic County Utilities Authority operates a recycling program, a vegetative waste composting facility, and a landfill for the disposal of solid waste serving the County of Atlantic; and

**WHEREAS**, the Borough of Longport wishes to enter into a Rider to the Shared Services Agreement contract dated 12/18/2008 with the ACUA under which the ACUA is to provide Solid Waste, Bulky Waste, Recycling, and collection services for its residents which Rider extends the current contract thru 12/31/2022 and amends certain provisions of the existing contract; and

**WHEREAS, N.J.S.A. 40:14B-49** empowers municipalities and municipal utilities authorities to enter into contracts for the collection, disposal and treatment of solid waste by means of the solid waste system of the municipal utilities authority, which term includes recycling facilities.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Board of Commissioners that the Commissioner of Public Works, Parks and Public Property, Nicholas Russo, be and is hereby authorized to enter into a Rider to the 12/18/2008 contract with the Atlantic County Utilities Authority to perform certain collection services for the period of January 1, 2022 to December 31, 2022.

1. The contract is on file and available for public inspection in the Borough of Longport Clerk's Office.
2. Contract is not to exceed \$98,961.55 (\$57,906.05/Trash collection + \$41,055.50/Recycling + 138.63 pull charge fee)

**BE IT FURTHER RESOLVED**, that the award of this contract is contingent upon the availability of funds as determined by the CFO.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

Adopted: January 19, 2022

Certified by: \_\_\_\_\_

Monica Kyle, RMC, Municipal Clerk

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2022-20**

**AUTHORIZING A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT  
WITH ARTHUR W. PONZIO CO. & ASSOCIATES OF ATLANTIC CITY, NJ FOR  
PROFESSIONAL SURVEYING, PLANNING AND ENGINEERING SERVICES  
AMHERST AVENUE BULKHEAD REPLACEMENT AT 36<sup>TH</sup> AVENUE**

**WHEREAS**, the Borough of Longport has allocated capital improvement funding for the replacement of bulkhead; and

**WHEREAS**, the Borough desires to enter into a Professional Services Contract with **Arthur W. Ponzio Co. & Associates** of Atlantic City, New Jersey for **Surveying, Planning, and Engineering Services** for the **Replacement of Bulkhead on Amherst Avenue at the Terminus of 36<sup>th</sup> Avenue** pursuant to the provisions of NJSA 19:44A-20.5; and

**WHEREAS**, the Professional Services are outlined in a Proposal dated **January 12, 2022** and shall not exceed **\$27,000.00**; and

**WHEREAS**, the anticipated term of said Services is not for more than one year; and

**WHEREAS**, **Arthur W. Ponzio Co. & Associates** has previously completed and submitted a Business Entity Disclosure Certification which certifies that **Arthur W. Ponzio Co. & Associates** has not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Arthur W. Ponzio Co. & Associates** from making any reportable contributions through the term of this Contract; and

**WHEREAS**, the Municipal Engineer has reviewed said proposal and has recommended for its acceptance; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Longport that it hereby accepts the Proposal dated **January 12, 2022** from **Arthur W. Ponzio Co. & Associates** for the **Replacement of Bulkhead on Amherst Avenue at the Terminus of 36<sup>th</sup> Avenue** and hereby directs the Municipal Administrator to authorize **Arthur W. Ponzio Co. & Associates** to proceed with the work as outlined in said Proposal; and

**BE IT FURTHER RESOLVED** that a Notice of this Contract shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:** \_\_\_\_\_

1/19/2022

/s/MONICA KYLE, RMC

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2022-21**

**RESOLUTION AMENDING RESOLUTION 2021-046 ISSUING A CHANGE ORDER FOR PROFESSIONAL SERVICES CONTRACT FOR LONGPORT MUNICIPAL ENGINEER FOR YEAR 2021**

**WHEREAS**, on February 17, 2021 per Resolution 2021-46, the Borough of Longport awarded a Professional Services Contract to **Remington & Vernick Engineers** for Engineering services as the Longport Municipal Engineer; and

**WHEREAS**, additional engineering costs have arisen for calendar year 2021; and

**WHEREAS**, an increase of \$6,000.00 is required for additional engineering services; and

**WHEREAS**, **Remington & Vernick** has previously completed and submitted a Business Entity Disclosure Certification which certifies that **Remington & Vernick** have not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Remington & Vernick** from making any reportable contributions through the term of this Contract; and

**WHEREAS**, this Resolution in conjunction with other awards to **Remington & Vernick** within a calendar year does exceed \$17,500.00; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Longport that it hereby approves a Change Order of \$6,000.00 to the original Contract for **Remington & Vernick** for the providing services of engineering as the Longport Municipal Engineer, bringing the Total Amount to \$36,000.00 ; and

**BE IT FURTHER RESOLVED** that a Notice of this Professional Services Change Order shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote      NV-Not Voting      AB-Absent      MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

**DATE OF ADOPTION:** January 19, 2022

/s/ MONICA KYLE, RMC

**Longport Borough Financial Report  
Current and Utility Fund-Summary Only**

**December-21**

*(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)*

<b>Current Fund</b>		
<b>Beginning Balance</b>	<b>11/30/2021</b>	<b>\$8,015,926.36</b>
<b>Revenues</b>		
Taxes		
Fees and Permits		278,917.45
Construction Fees		600.00
Beach Fees		39,442.50
Municipal Court		3,608.00
Interest on Investments		1,414.12
Miscellaneous		1,517.15
Energy Receipts		48,528.45
Surplus Recognized		6,059.95
Surplus Recognized W & S		0.00
Grants		0.00
Ice Cream Vendor		0.00
Reserve to Pay Debt Service		0.00
<b>Total Revenues</b>	<b>12/31/2021</b>	<b>\$380,087.62</b>
<b>Disbursements</b>		
Checks/payroll/debt/ due to capital/grants		\$706,436.72
Non-cash Surplus		
<b>Total Disbursements</b>	<b>12/31/2021</b>	<b>\$706,436.72</b>
<b>Ending Balance</b>	<b>12/31/2021</b>	<b>\$7,689,577.26</b>
<hr/>		
<b>Utility Fund</b>		
<b>Beginning Balance</b>	<b>11/30/2021</b>	<b>\$2,035,329.40</b>
<b>Revenues</b>		
Water/Sewer Rents		\$16,523.61
Interest		426.52
Miscellaneous		2,755.00
Surplus recognized (non-cash)		0.00
Note Proceeds		0.00
<b>Total Revenues</b>	<b>12/31/2021</b>	<b>\$19,705.13</b>
<b>Disbursements</b>		
Checks/Payroll/Debt		\$70,086.36
Non Cash Surplus		\$0.00
<b>Total Disbursements</b>	<b>12/31/2021</b>	<b>\$70,086.36</b>
<b>Ending Balance</b>	<b>12/31/2021</b>	<b>\$1,984,948.17</b>