

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2018-121**

**AUTHORIZING A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT  
WITH JAMES M. RUTALA ASSOCIATES, LLC OF LINWOOD, NJ FOR PLANNING AND  
GRANT ASSISTANCE**

**WHEREAS**, the Governing Body of the Borough of Longport wishes to extend an existing contract with JAMES M. RUTALA ASSOCIATES, LLC (“Rutala Associates”) of Linwood, NJ which will retain Rutala Associates for the purpose of assisting the Borough of Longport in the completion and submission of grant applications related to Federal Emergency Management Agency available grants for house elevation; and

**WHEREAS**, **Rutala Associates** has been engaged by, and has prepared grant applications for Federal Emergency Management Agency grant funds to elevate properties in Brigantine, Atlantic City, Ventnor, Margate, Pleasantville and Cape May City; and

**WHEREAS**, Rutala Associates submitted an initial contract for which the Professional Services are outlined in a Proposal dated October 12, 2016 and were not to exceed \$2500 for 365 days between October 16, 2016 to October 16, 2017; and

**WHEREAS**, The Borough of Longport extended the proposal for an additional \$2500 by Resolution 2017-121 through December 31<sup>st</sup> of 2018; and

**WHEREAS**, The Borough of Longport wishes to expand the current proposal for an additional \$2500, for a cumulative total of \$7500 on the contract proposal dated October 16, 2016 and which ends on December 31, 2018.

**WHEREAS**, the contract is terminable by either party with seven days’ notice and continues in full force and effect; and

**WHEREAS**, **Rutala Associates** has previously completed and submitted a Business Entity Disclosure Certification which certifies that **Rutala Associates** has not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Rutala Associates** from making any reportable contributions through the term of this Contract; and

**WHEREAS**, this Resolution in conjunction with other awards to **Rutala Associates** within this calendar year does not exceed \$17,500.00; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Longport that it

hereby continues and accepts the Proposal dated October 12, 2016 with **Rutala Associates** during the extended contract period from October 16, 2017 to December 31, 2018, at an additional cost not to exceed \$2500 during that period and hereby directs the Emergency Management Coordinator to authorize **Rutala Associates** to continue the work as outlined in said Proposal, as necessary; and

**BE IT FURTHER RESOLVED** that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO	x				x	
LEEDS	x					
LAWLER	x					x
X-Indicates Vote    NV-Not Voting    AB-Absent    MOT-Motion    SEC- Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF  
ADOPTION:                      11-29-2018

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/s/ MATTHEW CONLON, ACTING MUNICIPAL  
CLERK