

DRAFT



BOROUGH OF LONGPORT COMMISSION WORKSHOP MEETING

July 3, 2024

4:00 Pm

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on June 28, 2024. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by:

Longport Board of Commissioners Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/LongportBoardofCommissionersMeeting>

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Access Code:

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United States:

[+1 \(312\) 757-3121](tel:+13127573121)

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1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Emergency Exits
4. Oath of Office - Lieutenant - Longport Beach Patrol
5. Presentation – Winners of the 2024 Beach Tag Design Contest
6. Municipal Administrator
7. Borough Solicitor
8. Borough Engineer
9. Mayor Russo
10. Commissioner Leeds
11. Commissioner Lawler
12. Municipal Clerk
13. Miscellaneous
14. Adjournment

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JULY 3, 2024, REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
July 3, 2024**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on June 28, 2024. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

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1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes – June 19, 2024, Board of Commissioners Workshop and Regular Meeting. Minutes have been previously distributed for Commissioners' Review.
6. **RESOLUTIONS – CONSENT AGENDA – Resolutions R2024-90 through R2024-94**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **R2024-90** – Rescinding Resolution 2023-57 and Approving Revised Change Order Number 1 Roadway and Drainage Improvements to Atlantic Avenue
- **R2024-91** – Chapter 159 – Budget Insertion for 2024 Summer Shore Pedestrian Awareness Campaign
- **R2024-92** – A Resolution to Permit the CFO to Waive Claimant's Certification
- **R2024-93** – A Resolution Authorizing the Borough to Enter into an Agreement with Hutchinson for an HVAC Maintenance Agreement

- **R2024-94** – Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Bond Counsel

7. Bill List
8. Municipal Administrator's Report
9. Borough Solicitor's Report
10. Borough Engineer's Report
11. Commissioners' Reports
12. Public Comment
13. Adjournment

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2024-90

**RESCINDING RESOLUTION 2023-57 AND APPROVING REVISED CHANGE ORDER NUMBER 1
ROADWAY AND DRAINAGE IMPROVEMENTS TO ATLANTIC AVENUE**

WHEREAS, the Borough of Longport previously awarded a Contract to **Charles Marandino LLC of Milmay, New Jersey** in the amount of **\$1,648,085.00** for the **Roadway and Drainage Improvements to Atlantic Avenue**; and

WHEREAS, the Governing Body of the Borough of Longport previously adopted Resolution 2023-57 approving Change Order #1 to increase said Contract in the amount of **\$73,464.24** resulting in an amended contract amount of **\$1,721,549.24**; and

WHEREAS, the actual amount of Change Order #1 was to increase said Contract in the amount of **\$92,964.24** resulting in an amended contract amount of **\$1,741,049.24**.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby rescinds Resolution 2023-57 and approves and authorizes Change Order #1 in the amount of **\$92,964.24** for the **Roadway and Drainage Improvements to Atlantic Avenue** resulting in a total amended contract amount of **\$1,741,049.24**.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: _____

7/3/2024

/s/MONICA KYLE, RMC

BOROUGH OF LONGPORT

RESOLUTION #2024-91

**CHAPTER 159-BUDGET INSERTION FOR 2024 SUMMER SHORE
PEDESTRIAN AWARENESS CAMPAIGN**

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the year 2024 budget in the sum of:

Summer Shore Pedestrian Awareness \$5,250.00

BE IT FURTHER RESOLVED that like sum of \$5,250.00 be and the same is hereby appropriated under the caption of:

Summer Shore Pedestrian Awareness \$5,250.00

BE IT FURTHER RESOLVED that the above grant is from the State of New Jersey, Department of Treasury.

Adopted: 7/3/2024

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

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DATE OF ADOPTION:

7/3/2024

/s/MONICA KYLE, RMC

BOROUGH OF LONGPORT

RESOLUTION #2024-92

A RESOLUTION TO PERMIT CFO TO WAIVE CLAIMANT'S CERTIFICATION

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows greater flexibility for local units in implementing the claimant certification requirement set forth is N.J.S.A. 40A:5-16(a);

WHEREAS, a local unit may also enact a standard policy through resolution or ordinance as appropriate, to not require claimant certification where the vendor or claimant does not provide such certification as part of its normal course of business;

WHEREAS, the local unit shall have the discretion to require claimant certification as it deems necessary and appropriate;

NOW THEREFORE BE IT RESOLVED, the governing body of the Borough of Longport permit the Chief Financial Officer/Qualified Purchasing Agent to use discretion in requiring vendors to sign the claimant's statements on purchase orders and vouchers.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

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DATE OF ADOPTION:

7/3/2024

/s/MONICA KYLE, RMC, MUNICIPAL CLERK

BOROUGH OF LONGPORT

RESOLUTION 2024-93

A RESOLUTION AUTHORIZING THE BOROUGH TO ENTER INTO AN AGREEMENT WITH HUTCHINSON FOR AN HVAC MAINTENANCE AGREEMENT

WHEREAS, pursuant to N.J.S.A. 40A: 11-1, the Borough of Longport has authority to enter into contracts for services with other entities; and

WHEREAS, the Borough of Longport desires to enter into a maintenance agreement with Hutchinson for preventative maintenance inspections of the HVAC system; and

WHEREAS, the Borough of Longport agrees to enter into a one year maintenance agreement with Hutchinson beginning June 1, 2024 through May 31, 2025 in the amount of \$9,980.00;

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Body of the Borough of Longport is hereby authorized to execute a contract with Hutchinson in the amount of stated above for a one year contract for the purpose of HVAC maintenance for the Borough of Longport.

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

I, **Monica Kyle, Municipal Clerk** of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on July 3, 2024 and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners.

MONICA KYLE, RMC, MUNICIPAL CLERK

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

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DATE OF ADOPTION:

7/3/2024

/s/MONICA KYLE, RMC, MUNICIPAL CLERK

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2024-94

AUTHORIZING A CHANGE ORDER TO A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL

WHEREAS, on December 20, 2023 per Resolution 2023-168, the Borough of Longport awarded a Professional Services Contract to Joel Fleishman, Esquire of **Fleishman Daniels Law Office** for Bond Counsel services.

WHEREAS, due to the additional needs of the Borough, the amount needs to be increased by \$5,000 with an amount not to exceed \$15,000; and

WHEREAS, **Fleishman Daniels Law Offices** has previously completed and submitted a Business Entity Disclosure Certification for this Project which certifies that Fleishman Daniels Law Offices have not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Fleishman Daniels Law Offices** from making any reportable contributions through the term of this Contract; and

WHEREAS, this Resolution in conjunction with other awards to **Fleishman Daniels Law Offices** within a calendar year does exceed \$17,500.00; and

WHEREAS, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby approves a Change Order of \$5,000.00 to the original Contract for Fleishman Daniels Law Offices for the providing Bond Counsel services bringing the total amount to \$15,000.00.

BE IT FURTHER RESOLVED that a Notice of this Professional Services Change Order shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

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COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

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DATE OF ADOPTION: _____

7/3/2024

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK