

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, APRIL 17, 2024 – 4:00 PM**

The meeting was called to order at 4:01 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger, and Courier Post on April 12, 2024. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Alternate Borough Solicitor Agnellini, Administrator Porter, CFO Kelly, Engineer Dennis, Municipal Auditor Garcia, Sgt. Burgan, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Presentation:

Mr. Gunn Lee, retired Longport United States Postal Office mail carrier, donated a drawing he made of the former Longport Post Office on 27th Avenue to the Borough of Longport for display in the historical society museum. The award-winning drawing was also featured in a calendar for the USPS and went on a tour of the US. Jeff Fusco, also a retired Longport USPS mail carrier, presented a brick from the recently demolished post office. Greg Kilar, current Longport USPS mail carrier and President of Branch 370 National Association of Letter Carriers presented a set of keys to the former post office. The three were thanked for their generous donations to the Borough of Longport.

Library Director Gerhardt discussed a needed repair to the Historical Society Museum building's balcony above the porch. He said water is seeping through the balcony area and that it must be repaired. He noted that the library has asked Borough Engineer Dennis to work on the project. He added that the library has budgeted \$125,000 for the repair and that because the building is on the historic registry that repairs must be done according to certain guidelines. He anticipated that work would begin in the fall.

Administrator Porter:

Administrator Porter discussed the new playground equipment at 33rd and Atlantic avenues. He noted that he hoped the playground would be finished and opened to the public by the following Thursday. He said that current work includes the pouring of a rubber surface. Engineer Dennis explained that the rubber surfacing being poured at the playground is the same material used at playgrounds throughout the State.

Administrator Porter also discussed the balcony repair project at the Historical Society Museum and noted that Bureau of Ocean Energy Management (BOEM) as part of its studies regarding the offshore wind farm project, has set aside funding for the historic Coast Guard Building due to noted visual impairments from the future offshore windfarm. He noted that the BOEM has allocated \$55,000 for use

at the building. He noted that the Borough should get confirmation regarding funding in July. He also added that he met with the Recreation Supervisor and that a new online reservation system is being set up for the tennis and pickleball courts for use this summer.

Alternate Borough Solicitor Agnellini:

Alternate Borough Solicitor Agnellini – no reports.

Borough Engineer Dennis:

Borough Engineer Dennis noted that the Administrator had provided an update on the playground. He added that he sent out quote requests to re-stripe angled parking spaces on Atlantic Avenue. The project is anticipated to be completed before Memorial Day.

Mayor Russo:

Mayor Russo requested that Municipal Clerk Kyle make several announcements.

Municipal Clerk Kyle:

Municipal Clerk Kyle announced a paper shredding event on 4/27 from 9 am to noon. She also announced a Community Yard Sale also on 4/27 from 9 am to noon.

Commissioner Leeds:

Commissioner Leeds discussed a complaint that the Borough had received regarding buses turning around on Pelham Avenue. There was discussion about the light at 29th Avenue and the timing of the signal changes. There was further discussion on this topic. Engineer Dennis will reach out to the County regarding the traffic light at 29th Avenue. Administrator Porter also noted that he received a copy of the complaint and had reached out to NJ Transit.

Commissioner Leeds also discussed a complaint received during the beach sweep. There was discussion about sand covering items including benches. Commissioner Lawler noted that the public works department will soon begin cleaning the beaches to have them ready in time for the start of the summer season.

Commissioner Lawler:

Commissioner Lawler – no further report.

Municipal Clerk Kyle:

Municipal Clerk Kyle – no further report.

Miscellaneous:

Administrator Porter discussed a request from the Longport PBA to host a mini golf tournament behind Borough Hall on August 24th from noon to 5 pm. He was checking with the Governing Body to see if they are OK with the request.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:20 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, APRIL 17, 2024**

The meeting was called to order with the flag salute at 4:21 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger and Courier Post on April 12, 2024. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Alternate Borough Solicitor Agnellini, Administrator Porter, CFO Kelly, Engineer Dennis, Municipal Auditor Garcia, Sgt. Burgan, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo noted that the emergency exit information and provided public comment information had been provided at the workshop meeting.

Approval of Minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the March 20, 2024, Workshop and Regular Commission Meeting. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes. All in Favor - ALL AYES. None opposed.

The following ordinances had a second reading and public hearing:

ORDINANCE – SECOND READING/ PUBLIC HEARING: O2024-07 - An Ordinance Amending Chapter 167 Section 25

No one wished to speak on this ordinance.

ORDINANCE – SECOND READING/ PUBLIC HEARING: O2024-08 – An Ordinance Amending the Salaries, Wages and Compensation in Year 2024 for Seasonal Employees and Certain Temporary Employees

No one wished to speak on this ordinance.

ORDINANCE – SECOND READING/ PUBLIC HEARING: O2024-09 – An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a CAP Bank N.J.S.A. 40A:4-45.14

No one wished to speak on this ordinance.

ORDINANCES:

Number	Title
2024-07	An Ordinance Amending Chapter 167 Section 25
Purpose	The purpose of this ordinance is to amend when political signs can be placed prior to an election.
Motion	Motion – Mayor Russo seconded by Commissioner Leeds to adopt Ordinance #O2024-07.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.
2024-08	An Ordinance Amending the Salaries, Wages and Compensation in Year 2024 for Seasonal Employees and Certain Temporary Employees
Purpose	The purpose of this ordinance is to amend the salaries, wages, and compensation in year 2024 for seasonal employees and certain temporary employees.
Motion	Motion – Mayor Russo, seconded by Commissioner Lawler to adopt Ordinance #O2024-08.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.
2024-09	An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a CAP Bank N.J.S.A. 40A:4-45.14
Purpose	The purpose of this ordinance is to exceed municipal budget appropriation limits and to establish a CAP Bank in accordance with N.J.S.A. 40A:4-45.14
Motion	Motion – Commissioner Leeds, seconded by Mayor Russo to adopt Ordinance #O2024-09.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.

ORDINANCES:

The following ordinances were introduced for a first reading/ introduction:

First Reading/ Introduction of the following Ordinances: O2024-10 – An Ordinance Establishing Fees for Copies of Vital Records and Ordinance 2024-11 – An Ordinance Adding Chapter 20-10 Establishing

a Junior Firefighters Auxiliary. *A second reading and public hearing will be held at the May 15, 2024, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

ORDINANCES:

Number	Title
2024-10	An Ordinance Establishing Fees for Copies of Vital Records
Purpose	The purpose of this ordinance is to establish fees for certified copies of vital records. The cost will be \$15 for the first copy and \$10 for each additional copy of the same record purchased simultaneously.
Motion	Motion – Mayor Russo, seconded by Commissioner Lawler to Introduce Ordinance #O2024-10.
All in Favor	ALL AYES. None opposed.
2024-11	An Ordinance Adding Chapter 20-10 Establishing a Junior Firefighters Auxiliary
Purpose	The purpose of this ordinance is to establish a junior firefighter auxiliary for those between the ages of 16 and 18 years old along with operational guidelines.
Motion	Motion – Commissioner Lawler, seconded by Mayor Russo to Introduce Ordinance #O2024-11.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions **R 2024-35 – Authorizing the Budget to be Read by Title Only** and **R 2024-36 – A Resolution Authorizing Adoption of the Municipal Budget Year 2024**

There were no comments or questions from the public.

Mayor Russo made a motion to adopt **R2024-35**, seconded by Commissioner Lawler. All in Favor: All Ayes. None Opposed.

Presentation by Auditor Garcia on the 2024 Municipal Budget. He noted that there is an increase in local purpose tax rate of 2.9 cents, adding that this is approximately an increase of \$29 on each \$100,000 of assessed value. He discussed some of the items that increased municipal spending, including salaries and wages, insurance, pension costs, and capital costs.

Public hearing on the 2024 Municipal budget.
There were no questions or comments from the public.

Mayor Russo made a motion to adopt **R2024-36**, seconded by Commissioner Lawler. Roll Call Vote: Mayor Russo – YES. Commissioner Leeds – NO. Commissioner Lawler – YES. Two in Favor, One Nay. Resolution Adopted.

Commissioner Leeds expressed that he was voting no because the purchase of a new fire truck was removed from the budget.

Public Comment or questions on listed resolutions: R2024-37 through R2024-53:

Bob English of Longport discussed the McGee resolution and questioned who was going to pay for the creation of the park. He noted that there had been some conversation that neighbors of the park area were interested in doing so. Administrator Porter noted that Solicitor Affanato had a conversation with the neighbors and that they want to move forward with paying for the park. The mechanism of how they will pay for the park is what needs to be worked out, he added.

A motion was made by Mayor Russo, seconded by Commissioner Lawler, to adopt the Consent Agenda. All in Favor - All Ayes. None Opposed.

RESOLUTIONS – CONSENT AGENDA Resolution R2024-37 through R2024-53:

Number	Title
2024-37	A Resolution Removing the Properties Willed to the Borough of Longport by Dorothy S. McGee from the Tax Rolls MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-38	Establishment of an Emergency ‘No Parking’ Area, Closure, and Detouring During 2024 Memorial Day Parade MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-39	Appointment of Emergency Management Coordinator and Deputy Emergency Management Coordinator MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-40	Resolution Approving the Submittal of an Application to the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for Infrastructure Projects MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-41	Chapter 159 – Budget Insertion for Recycling Tonnage Grant MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-42	Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing a Borough Wide Yard Sale MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-43	A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing to Create and Appoint a Local Emergency Planning Committee (LEPC) for a Three-Year Term April 1, 2024, to March 31, 2027 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-44	A Resolution to Establish and Regulate a Junior Firefighter Auxiliary MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-45	A Resolution Accepting a Work of Art from Gunn Lee MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

2024-46	Chapter 159 – Budget Insertion for Optional Safety Incentive Grant MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-47	Change Order of Contract to Cirignano Contracting, Inc., 750 W. California Avenue, Absecon, NJ 08201, for the Painting of the Interior Firehouse at Longport Firehouse MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-48	A Resolution Designating the Bathing Season and the Guarded Beaches Including Authorized Staffing in the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-49	A Resolution Designating Beach Locations in the Borough of Longport for Use in Launching and Retrieving of Kayaks on Borough Beaches MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-50	A Resolution Designating the Areas and Times Permitting the Sport of Surfing and Surf Riding within the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-51	Approval of Change Order Number 1 – Playground Equipment Installation MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-52	A Resolution Authorizing the Borough of Longport to Award a Concession Agreement with an Electronic Seller and Distributor of City Beach Badges MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2024-53	Award of Contract to Systems for You, Inc., PO Box 67, Millville, NJ 08332, for Server Support and Networking Service MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

BILL LIST

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER’S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Nothing further to report.

COMMISSIONER LEEDS

Nothing further to report.

COMMISSIONER LAWLER

Nothing further to report.

PUBLIC COMMENT

Bob English of Longport stated that Governor Murphy recently signed a bill that changes regulations regarding affordable housing and affordable housing requirements. He questioned how Longport would comply with the newly signed law. There was further discussion on this topic. It was noted that Solicitor Affanato would provide additional information on this topic at the next meeting.

Nicholas Bimbo thanked the Board of Commissioners for approving the Junior Firefighters Auxiliary program for the Borough of Longport.

Mayor Russo thanked Deputy Municipal Clerk Brady for being on standby in the event the meeting ran longer than 5:30pm.

ADJOURNMENT

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

Adjournment – 4:40 pm.